

## Abacus 32 V6.30 Release Notes



Version 32 V6.30

# UPDATE NOTES

**THERE HAVE BEEN A NUMBER OF MAJOR CHANGES MADE TO ABACUS. PLEASE PRINT AND READ ALL OF THE UPDATE NOTES TO FAMILIARIZE YOURSELF WITH THE CHANGES.**

**Please Read and Follow the UPDATE Notes.**

### Installation Instructions:

1. Run Abacus function USUU to ensure no other users are signed into Abacus. If other users are showing as being in Abacus, ensure that they are in fact signed off, and then run function USR to Reset the Network Flags.

**2. BACKUP your data before installing the update.**

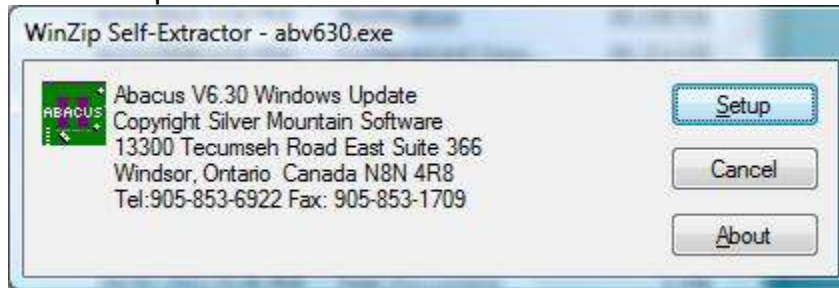
**If the installation requests the entry of a CD-Key and you do not have one, contact Silver Mountain Software at 905-853-6922.**

3. Download the Abacus V6.30 Update file ABV630.EXE and run the program, and click OK.

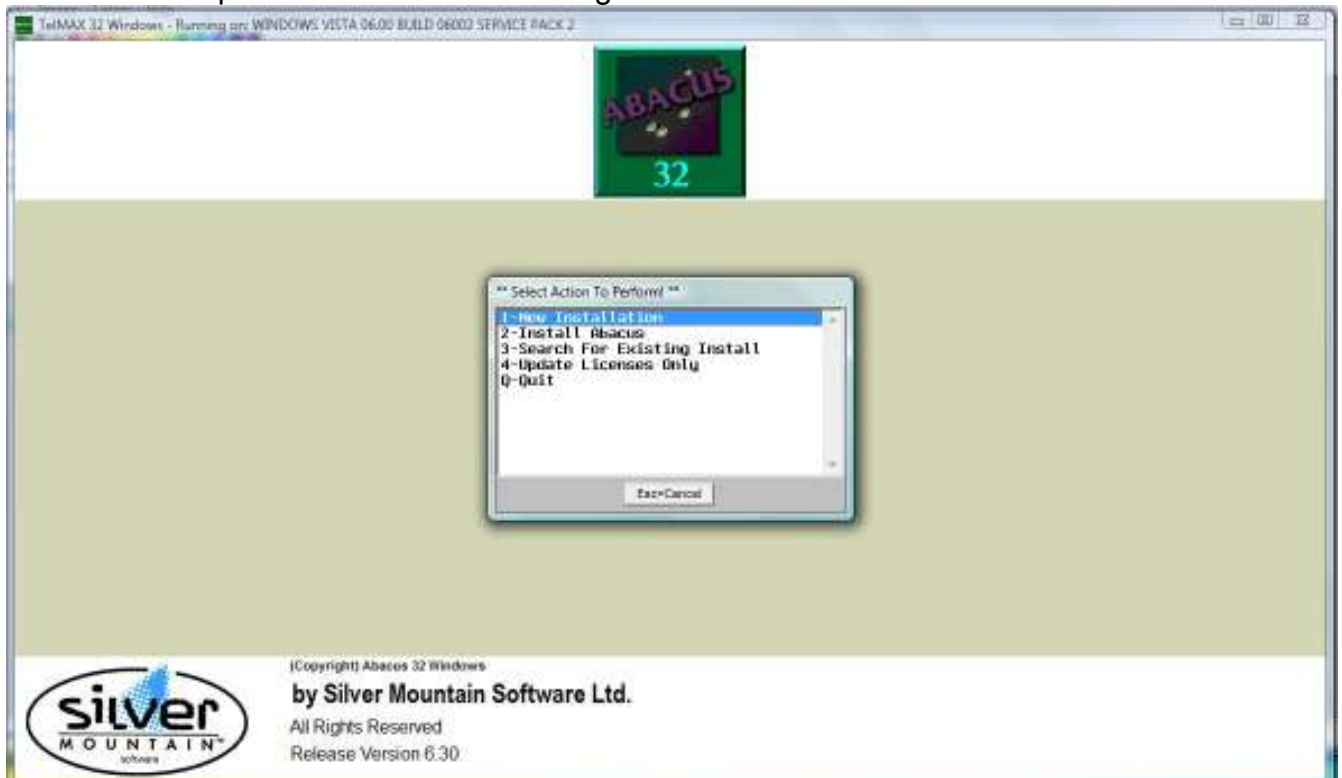


## Abacus 32 V6.30 Release Notes

Click on the Setup button:

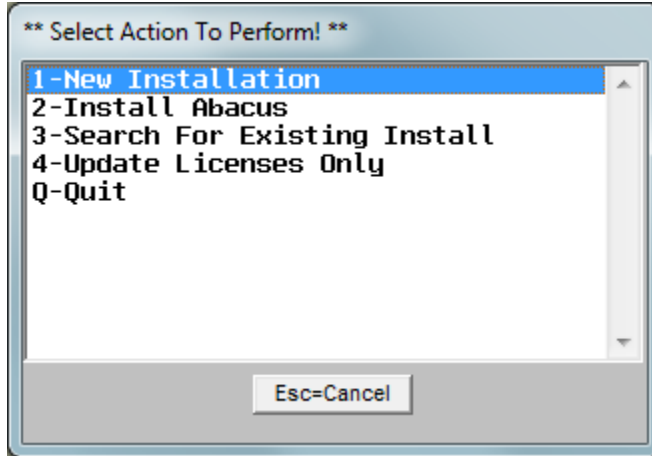


4. You will be presented with the following screen:



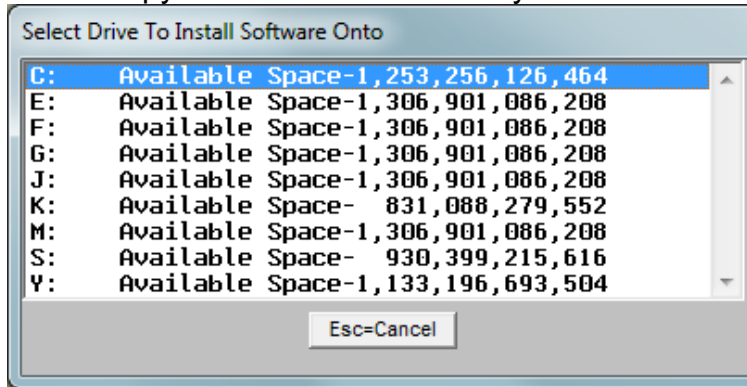
# Abacus 32 V6.30 Release Notes

Your choices:



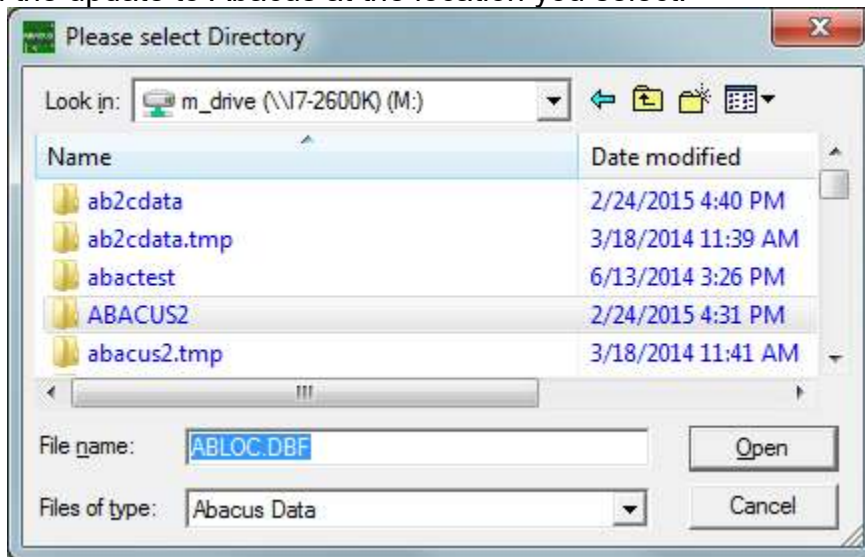
## 1- New Installation

Will install a new copy of Abacus on the drive you select.



## 2- Install Abacus

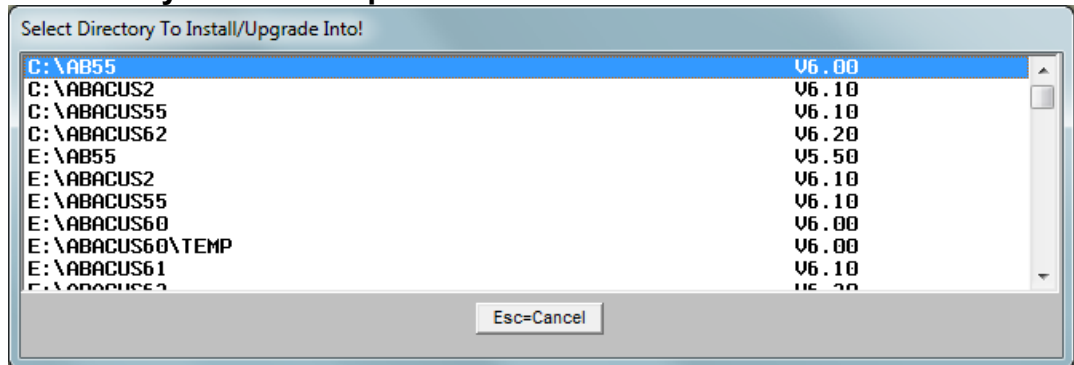
Will install the update to Abacus at the location you select.



## Abacus 32 V6.30 Release Notes

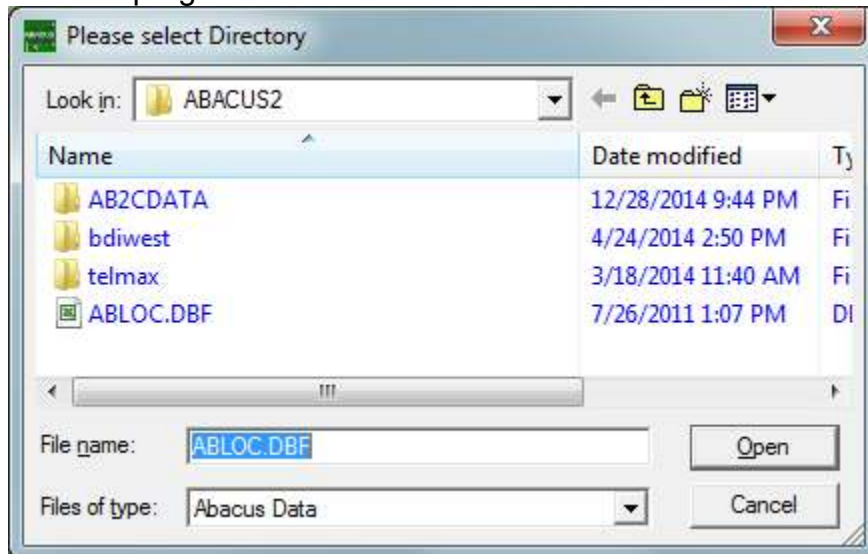
### 3- Search for Existing Installations

Will search all hard drives and present all the Abacus installations located and ask which one to update. **If the location you want to update does not appear, use option 2 and point to the Abacus2 folder you want to update.**

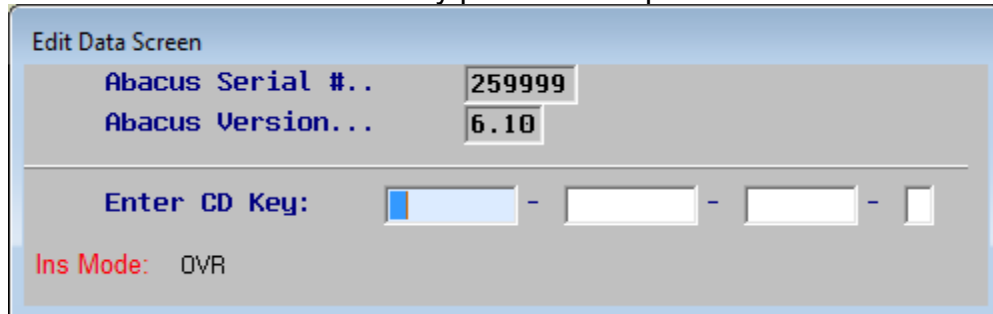


### 4- Update Licenses Only

If you have purchased extra user licenses, the Licenses only will be updated. Select the location where the program is installed.



You will be asked to enter the CD Key provided to update the user licenses.

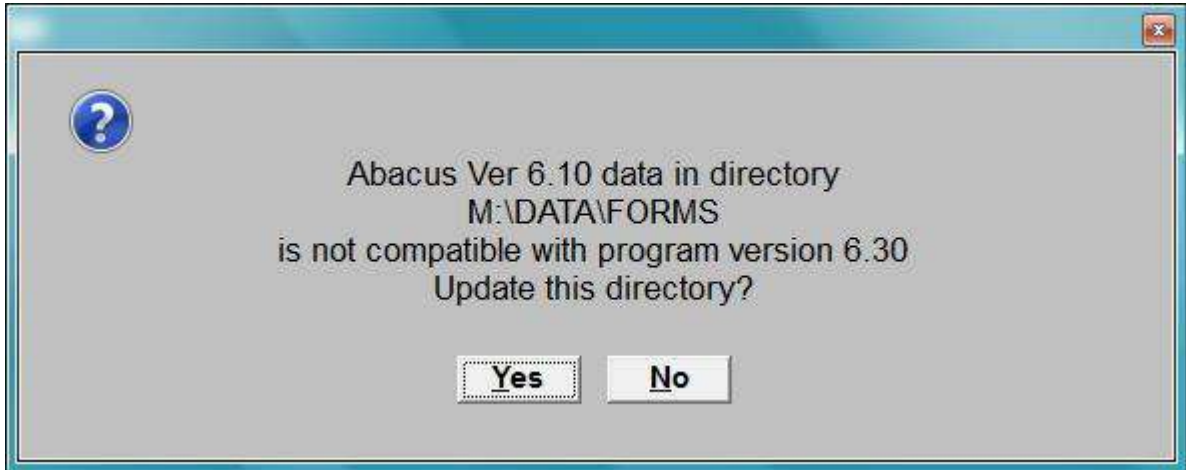


### Q- Quit

This will quit the installation program.

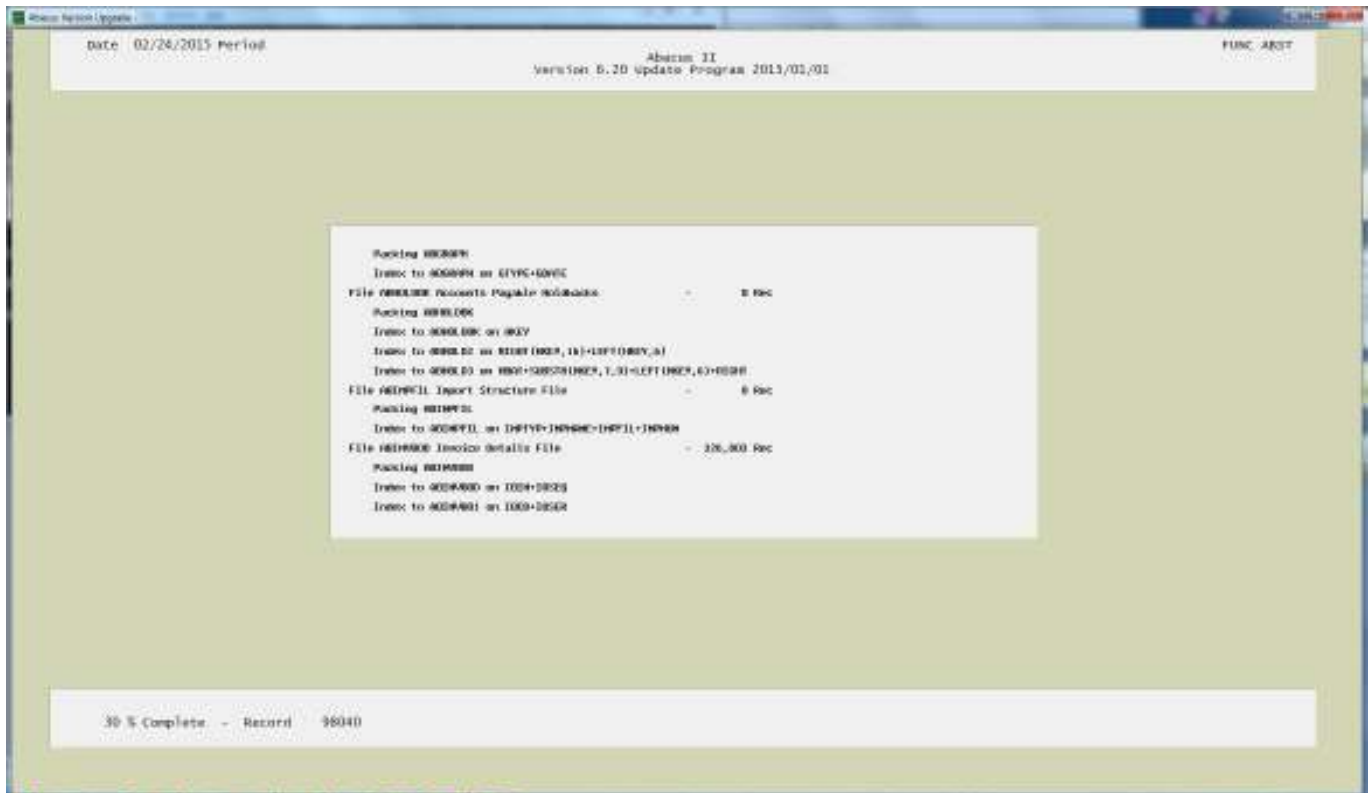
## Abacus 32 V6.30 Release Notes

After the installation is complete, start Abacus and select the data location. You will be asked to Update the data location:



**Make sure you have backed up the data before performing the update!!**

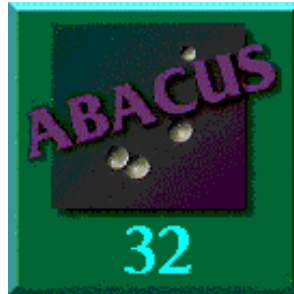
After selecting Yes, the program will update all the data files in the data location selected.



You will need to update all the data locations that you are using. Remember to back them up before updating!!

**Proceed with the Release Notes and perform the tasks required.**

## Abacus 32 V6.30 Release Notes



Abacus 32 V6.30

# RELEASE NOTES

THERE HAVE BEEN A NUMBER OF CHANGES MADE TO ABACUS. PLEASE PRINT AND READ ALL OF THE UPDATE NOTES TO FAMILIARIZE YOURSELF WITH THE CHANGES.

**Please Read and Follow the UPDATE Notes.**

### Changes Made in Abacus V6.30:

We would like to thank all the Abacus users for their support.

**This release DOES NOT support the DOS environment.**

This document does not include the changes that were made in previous versions of Abacus. If you would like to review the changes in previous releases of Abacus, please download and review the following documents.

- 1) Abacus V5.50 Documentation
- 2) Abacus V6.00 Documentation
- 3) Abacus V6.10 Documentation
- 4) Abacus V6.20 Documentation

## Abacus 32 V6.30 Release Notes

### **Enhancements and Changes in this release:**

- 1) Changes made to Customer Edit (ACE) to allow for multiple email addresses and separate email addresses for Invoices, Customer Statements and Packing Slips. Controls for Printing of Customer Statements.
- 2) Changes made to Vendor Edit (PVE) to accommodate the EFT system.
- 3) Changes to UICR – Customer Statements
- 4) Customer Statements may now be emailed directly to the Customers Email account.
- 5) Changes to UICP – Control Accounts, Payables for the setup of EFT
- 6) Electronic Funds Transfer (EFT), payment to vendors may be made through a Payable EFT to their bank account and an email sent to the vendor notifying of the payment information.
- 7) Electronic Funds Transfer (EFT), CDAR – Reprint EFT Batch.
- 8) Custom Printer Controls when printing in Invoicing. Select different forms for each copy and select different printer trays for each copy.
- 9) Inventory Search. When doing an Inventory lookup, you can enter text to search for in the Inventory description. This will speed up the location of a particular inventory item.
- 10) Changes to UICI – Graphic PO Forms, Email of PO's and Custom Printer Controls
- 11) When printing, PO's may now be emailed.
- 12) Changes to UICR – Control Accounts, Receivable new controls.
- 13) Change to CRA – Cash Receipts Apply – changes in the way that CRA functions. Built in recovery process and prevention of multiple users from entering CRA at one time.
- 14) New Default Forms have been added to the Graphics Forms in the system for Customer Statements, and Purchase Orders.
- 15) Changes in UIV - Extra Controls in the Email Setup, Select Default Font to use on reports, and Default Font to be used for the Screen Display.
- 16) Operating Statement – GFSO – When printing into the next year, (periods 14-25), select what is to be printed.
- 17) If you are manufacturing products, a Quality Control system has been developed, linked to the Invoicing module.

## Abacus 32 V6.30 Release Notes

### 1) Customer Edit (ACE) Changes:

1/4 Editing Customer SILVER

Customer	SILVER
Name	Silver Mountain Software Ltd
Address	13300 Tecumseh Road East
	Suite 366
	Windsor, ON
Zip/Postal	N8N 4R8
Contact	Frank Toth
Phone	(905)853-6922
Fax	(905)853-1709
Cellular	( ) -
Email	support@silvermountain.ca; ftoth@silver
Statements	P "P"-Print, "E"-Email, "B"-Both " "-Email or Print

Invoice: Tray 1-1 Copy, Email 1 Copy, Tray 2-1 Copy  
Packing: Tray 1-1 Copy, Tray 1-1 Copy

Ins Mode: OVR



- Abacus now allows multiple email address to be entered into the Email field. The emails MUST be separated by a semicolon (;).
- When printing customer statement for each customer, you can set each customer to allow Emailing of Customer Statements. If the customer wants the statement mailed only, then set to 'P'-Print. Email only set to 'E'-Email. If customer wants both, set to 'B'-Both. If left blank, will Email, if Email exists, otherwise print and mail.



## Abacus 32 V6.30 Release Notes

Email Addresses

Invoice Emails..... ftoth@silvermountain.ca

Packing Slip Emails.... support@silvermountain.ca

Statement Emails..... accounting@silvermountain.ca

Ins Mode: OVR

- Pressing F3 – Emails, allows you to enter separate email addresses to be used for email address for Invoices, Packing Slips and Customer Statement. You may also enter multiple Email addresses into each line, but each MUST be separated by a semicolon(;). If there is no email address in one of the items above, the default email address(es) from the main customer screen will be used.



- If printer controls are turned on, you can edit the printer controls for each customer. If you do not set up special printer controls for a customer, the default printer controls will be active. To learn more about printer controls, please refer to the documentation on **Item 5 – Printer Controls**.
- Selecting the Copy From Preset Controls, displays a screen similar to the following. You can select from the preset printer controls.

Special Print Controls

Quick Lookup:

#	Special Print Setup
0	Default Custom Printing Options
1	Setup 1 with Packing
2	Setup 2 without packing slip

## Abacus 32 V6.30 Release Notes

### 2) Vendor Edit (PVE) changes:

- Added Vendor Email Address
- Added the information for EFT (electronic funds transfer) Will be added for paying vendors through direct deposit.

1/3 Editing Vendor SILVER MOUNTAIN SOFTWARE LTD

Vendor.....	SMS003
Name.....	SILVER MOUNTAIN SOFTWARE LTD
Address.....	13300 Tecumseh Road E
.....	Suite 366
.....	Windsor, ON
Zip/Postal Code.	N8N 4R8

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Vendor Class....	<input type="checkbox"/>	
Contact Name....	Frank Toth	
Phone.....	(905)853-6922	
Fax.....	(905)853-1709	
Cellular.....	(905)222-1212	
Email Address...	support@silvermountain.ca	

Ins Mode: OVR

Vendor Direct Deposit

Vendor..	SMS003	SILVER MOUNTAIN SOFTWARE LTD
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Payment Type.	<input checked="" type="checkbox"/> C	Check
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Banks ID.....	<input type="text"/>
Branch No....	<input type="text"/>
Bank Acct No.	<input type="text"/>

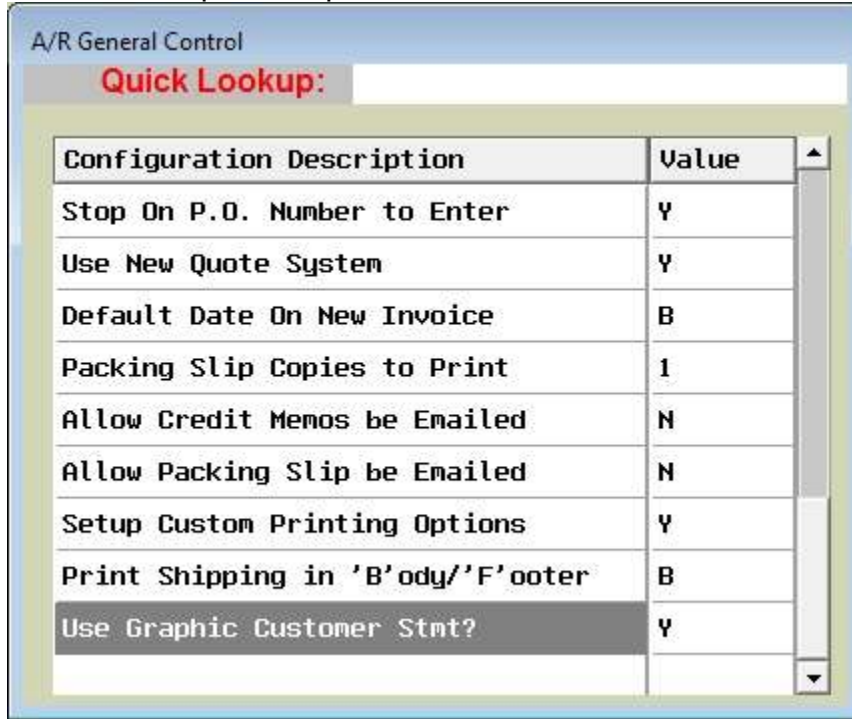
Ins Mode: OVR

- Payment Type is 'C'-Check or 'D'-Direct deposit.
- If Direct deposit, you are required to enter the vendors banking information, Bank ID, Branch Number and Bank Account number.
- If you set up the customer for direct deposit, it is recommended that you have the payment summary be emailed to the client, so the Email address should be entered.

## Abacus 32 V6.30 Release Notes

### 3) Change to UICR – Control Accounts, Receivable for Customer Statements:

- You can now print Graphic Customer Statements and email the Statements.

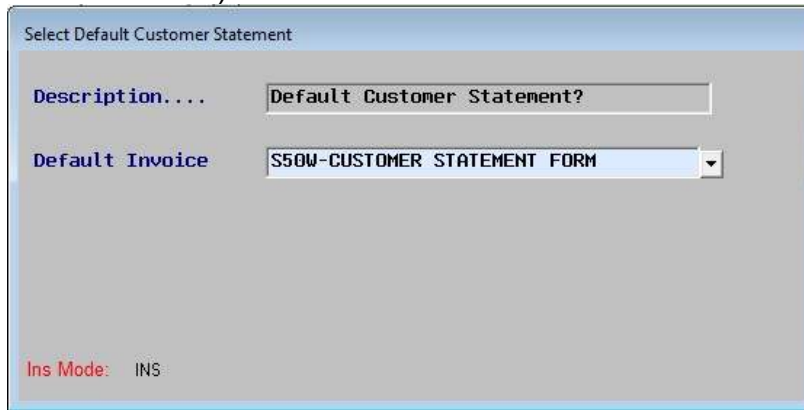


A/R General Control

**Quick Lookup:**

Configuration Description	Value
Stop On P.O. Number to Enter	Y
Use New Quote System	Y
Default Date On New Invoice	B
Packing Slip Copies to Print	1
Allow Credit Memos be Emailed	N
Allow Packing Slip be Emailed	N
Setup Custom Printing Options	Y
Print Shipping in 'B'ody/'F'ooter	B
Use Graphic Customer Stmt?	Y

- Before turning on Graphic Customer Statements, you need to setup and activate a graphic form to be use for Statements. (refer to designing forms in the Abacus 6.2 documentation).



Select Default Customer Statement

Description...

Default Invoice

Ins Mode: INS

- You need to assign the graphic form to be used for Customer Statements.

## Abacus 32 V6.30 Release Notes

### 4) Emailing Customer Statements:

- You can now email monthly Customer Statements directly to the customers email address(es).
  - Email needs to be set up. Refer to the documentation on setting up Email through Abacus (UIV).
  - The customer must have an email address entered.
  - The Graphic form for the Customer Statements must be designed and active(refer to designing forms in the Abacus 6.2 documentation).
  - In UICR, you must turn on Graphic Customer Statement and select the graphic statement form (Item 3)

Enter Statement Control Criteria

Customer Code Range to Statement .....	A&B001 / ZYL100
Date of The Statement .....	08/15/2016
Only print overdue statments? .....	N
Have You Run The Aging Yet? .....	Y
Are These Statement Reprints? .....	N
Print Negative Statements? .....	Y
Only Print Statement of Amount Over ...	0.00
Should service charges be applied? ....	N

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SERVICE CHARGES

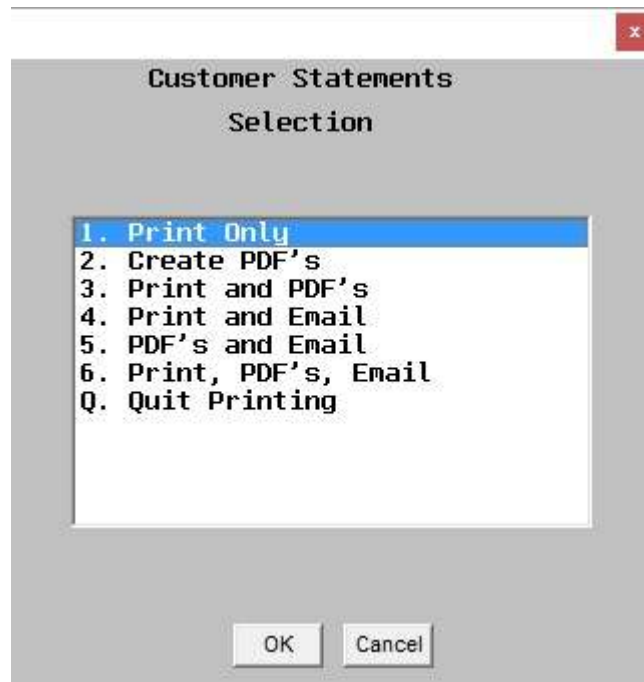
- have NEVER been applied
- will be applied on invoices older than 30
- apply service charges to previous charges? Y

Ins Mode: OVR

When running Customer Statements, the first screen does not have any changes.

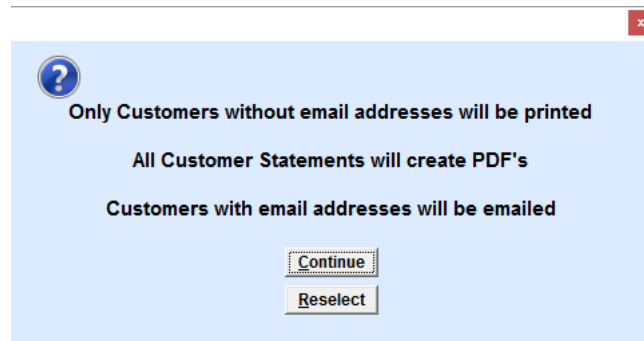
## Abacus 32 V6.30 Release Notes

After accepting the all of the criteria for running the Customer Statements, you will be presented with the following selection options.



- 1) Print Only, will print the Customer Statements.
- 2) Create PDF's will create a separate PDF file for each Customer Statement.
- 3) Print and PDF's, will print the Customer Statements and create PDF Files for all of the Customer Statements
- 4) Print and Email, will print all of the Customer Statements and email out the Customer Statements that have email addresses.
- 5) PDF's and Email, will create PDF files for all the Customer Statements and email out the Customer Statements that have email addresses
- 6) Print, PDF's, Email, will print and create PDF's for all the Customer Statements, email out the Customer Statements that have email addresses.

After a selection has been made, a screen such as the one below will be presented to explain what your selection will do.

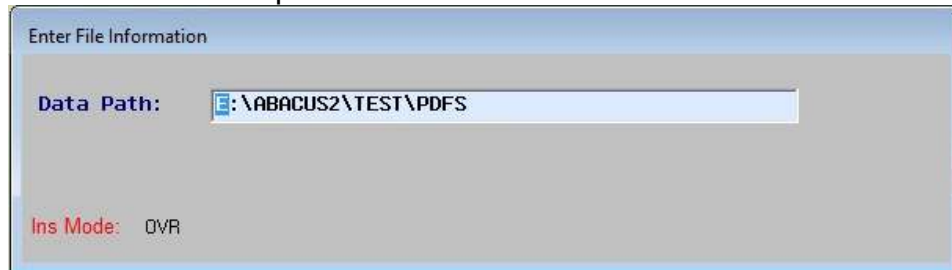


Continue with your selection, or Reselect, to make another selection.

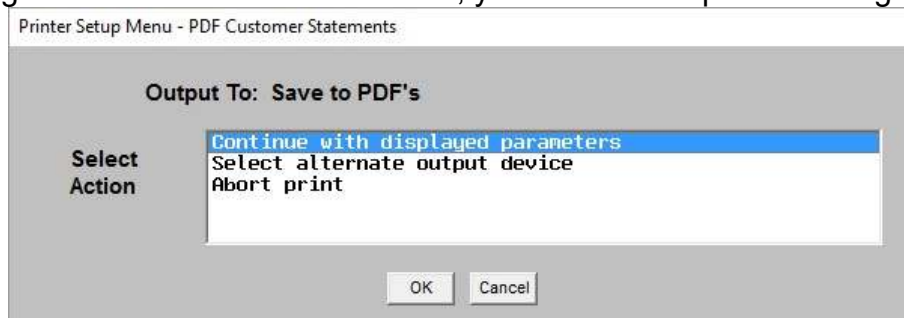
## Abacus 32 V6.30 Release Notes

After continuing with your selection, will be asked to Print first if selected.

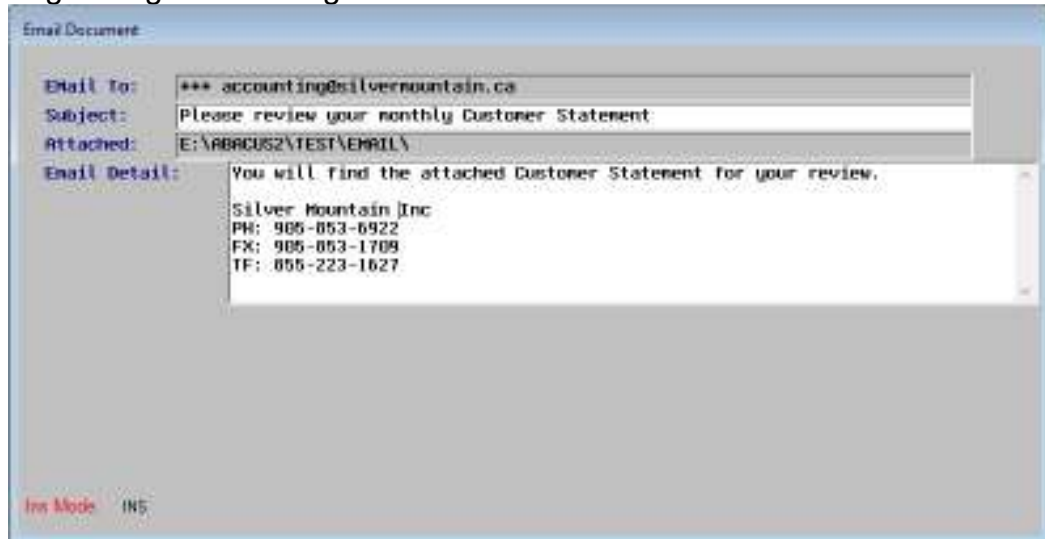
Next you will be asked where to place the PDF's if PDF's were selected.



After selecting the location to store the PDF's, you will see the printer Dialog.



Last the following Dialog for Emailing the Customer Statements.



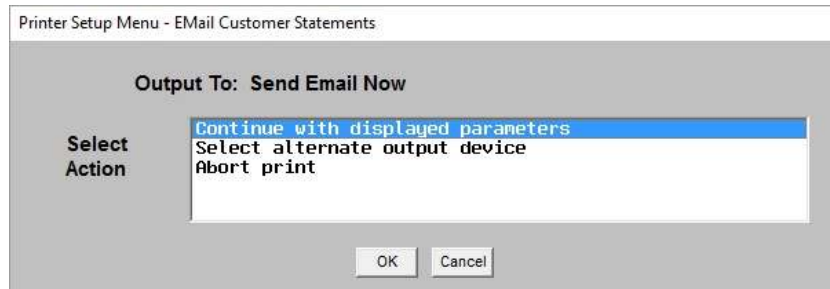
You can make changes to the Subject: and Email Detail:.

## Abacus 32 V6.30 Release Notes

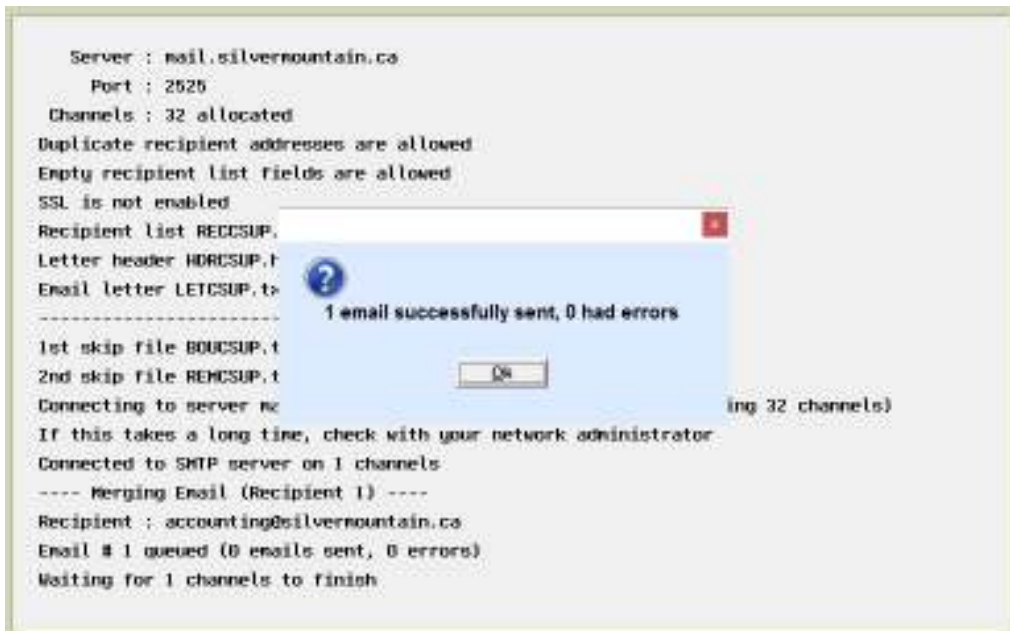
If changes are made, you will be asked if you want to save the changes as the default for EFT Payments.



After the Email information has been accepted, you will be presented with the printer Dialog for the sending of the Emails.



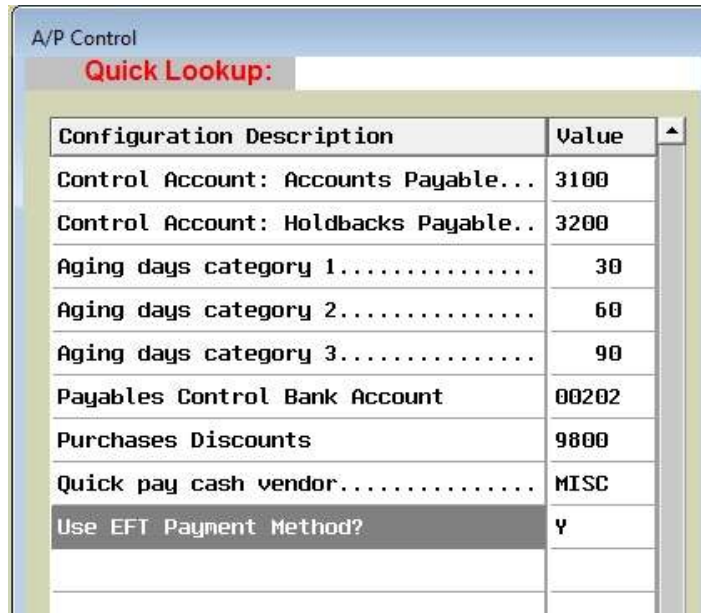
After continuing with the Email print Dialog, the Emails will be sent, you will see the following Dialog as the emails are transmitted.



## Abacus 32 V6.30 Release Notes

### 5) Changes to UICP – Control Accounts Payables for setup of EFT

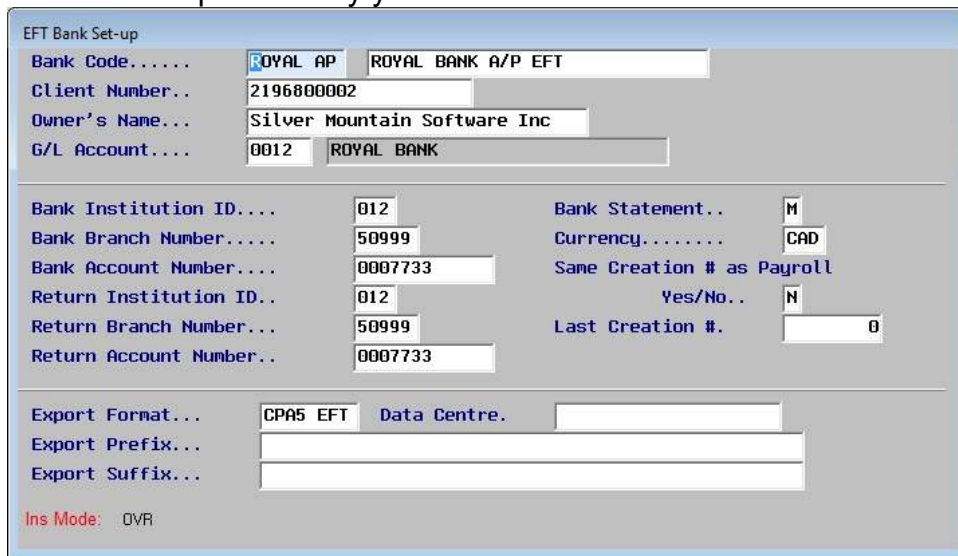
To turn on the Payable EFT system, go into “Util / Initialize / Control Accounts / Payable” (UICP). At the bottom of the list, you will see “Use EFT Payment Method”. Press enter and type “Y” for yes.



A/P Control  
Quick Lookup:

Configuration Description	Value
Control Account: Accounts Payable...	3100
Control Account: Holdbacks Payable..	3200
Aging days category 1.....	30
Aging days category 2.....	60
Aging days category 3.....	90
Payables Control Bank Account	00202
Purchases Discounts	9800
Quick pay cash vendor.....	MISC
Use EFT Payment Method?	Y

After you have entered “Y” the following screen will appear. You will need to complete this form with the information provided by your financial institution.



EFT Bank Set-up

Bank Code..... ROYAL AP ROYAL BANK A/P EFT  
Client Number.. 2196800002  
Owner's Name... Silver Mountain Software Inc  
G/L Account.... 0012 ROYAL BANK

Bank Institution ID... 012 Bank Statement.. M  
Bank Branch Number.... 50999 Currency..... CAD  
Bank Account Number... 0007733 Same Creation # as Payroll  
Return Institution ID.. 012 Yes/No.. N  
Return Branch Number... 50999 Last Creation #. 0  
Return Account Number.. 0007733

Export Format... CPA5 EFT Data Centre.  
Export Prefix...  
Export Suffix...

Ins Mode: OVR

**Bank Code:** An eight digit code to identify your financial institution. Then enter in a description of the bank.

**Client Number:** This number is supplied by your financial institution and is your client number. Also referred to as Originator ID.



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**Owner's Name:** This is the name recorded by the bank as the owner of the bank account.

**G/L Account:** This is the G/L account within Abacus that is assigned to the bank account used for Payable EFT. This should be the same as the Payable Bank Account defined in Abacus in UICP.

**Bank Institution ID:** This is the Institution number of your financial institution. It will be supplied to you by your bank.

**Bank Branch Number:** This is the branch number of your financial institution. It will be supplied to you by your bank.

**Bank Account Number:** This is the account number of the bank account that is being used for making payments by EFT.

**Bank Statement:** This will tell Abacus to either record the Payable EFT batch as a (S)single line in the bank account for the full amount of all the Payable EFT's totaled together or as (M)multiple lines in the bank account, one for each vendor being paid.

Normally you would select Multiple. If you select Single, you may NOT void a vendor's payment after it has been posted.

**Currency:** The currency that the bank account distributes funds in. Either "CAD" for Canadian Dollars or "USD" for U.S. Dollars. **Currently only CAD is supported.**

**Same Creation Number as Payroll:** If the you are also using direct deposit for payroll, and you are using the same financial institution, and the creation numbers used are in the same sequence order (shared), then you would answer yes to this field.

**Last Creation #:** This is a control number that is used by the financial institution to ensure that you do not submit the same file twice for processing. This number will be automatically incremented each time an export file is created.

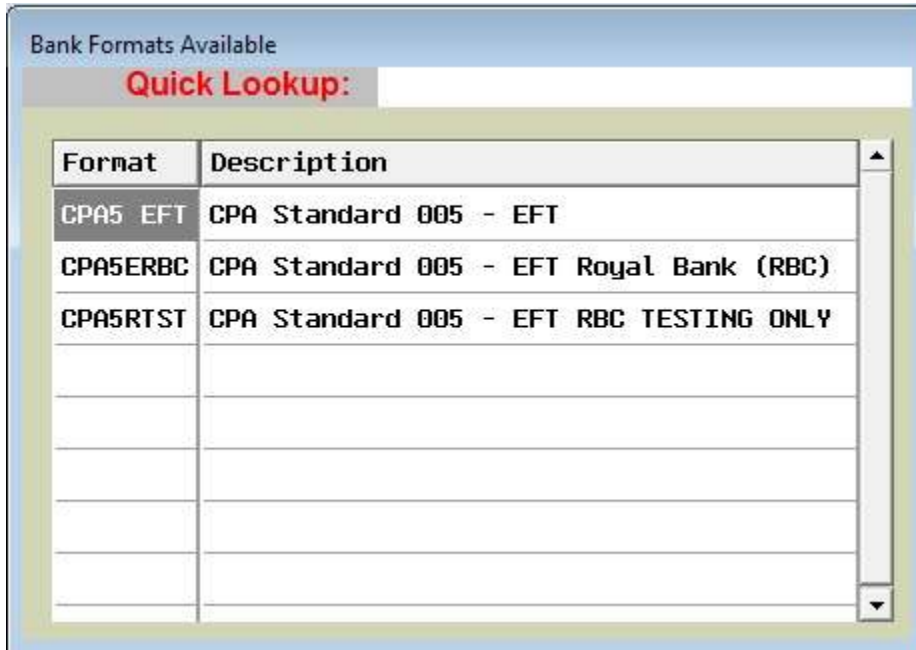
**Return Institution ID:** This is the Institution number of your financial institution that will be used when an EFT is returned or rejected. This is usually the same as the Bank Institution ID. It will be supplied to you by your bank.

**Return Branch Number:** This is the branch number of your financial institution that will be used when an EFT is returned or rejected. This is usually the same as the Bank Branch Number. It will be supplied to you by your bank.

**Return Account Number:** This is the account number of the bank account that will be used when an EFT is returned or rejected. This is usually the same as the Bank Account Number.

## Abacus 32 V6.30 Release Notes

**Export Format:** This is the definition of the export file to be created for this financial institution. We currently support EFT payments using the CPA (Canadian Payments Association).



The screenshot shows a window titled "Bank Formats Available" with a "Quick Lookup:" field. Below it is a table with two columns: "Format" and "Description". The table contains three rows of data.

Format	Description
CPA5 EFT	CPA Standard 005 - EFT
CPA5ERBC	CPA Standard 005 - EFT Royal Bank (RBC)
CPA5RTST	CPA Standard 005 - EFT RBC TESTING ONLY

If you would like to do EFT payments to a financial institution other than the ones currently supported by the CPA format, contact your financial institution for the file specifications and please pass the information on to Silver Mountain Software. We will review the information and let you know if we can add the file format for your financial institution.

**Export Prefix:** This information is supplied by your financial institution. Most do not require it.

**Export Suffix:** This information is supplied by your financial institution. Most do not require it.

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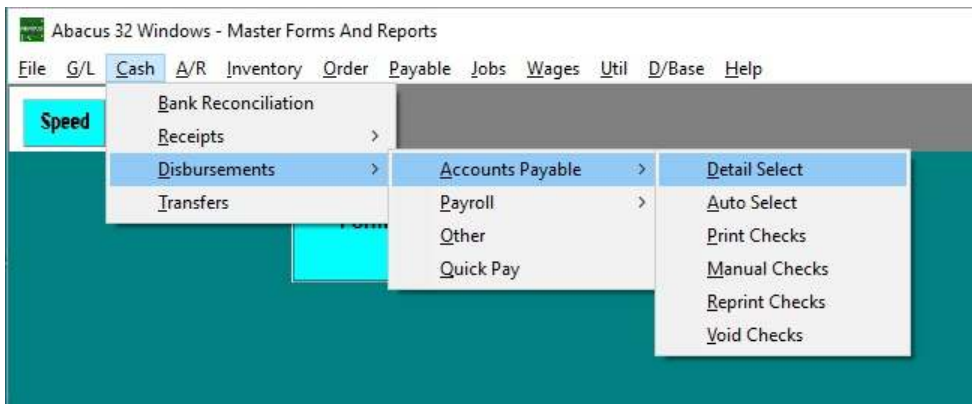
### 6) EFT – Electronic Funds Transfer Payment to Vendors

Before activating the EFT option under UICP (See Item 5), contact your financial institution and arrange to set up EFT payment. They will let you know what their procedures are and what you need to do to set up your account to be able to do EFT Payments to your Vendors.

#### **Making a Cash Disbursements Accounts Payable EFT Batch**

You create the payables batch as you normally would do. You can do an Auto Selection, or a Detail Selection. You can have both EFT clients and Cheque clients in the same batch.

When the batch is ready to post, you post as you normally would under “Cash / Disbursements / Accounts Payable / Print Checks.

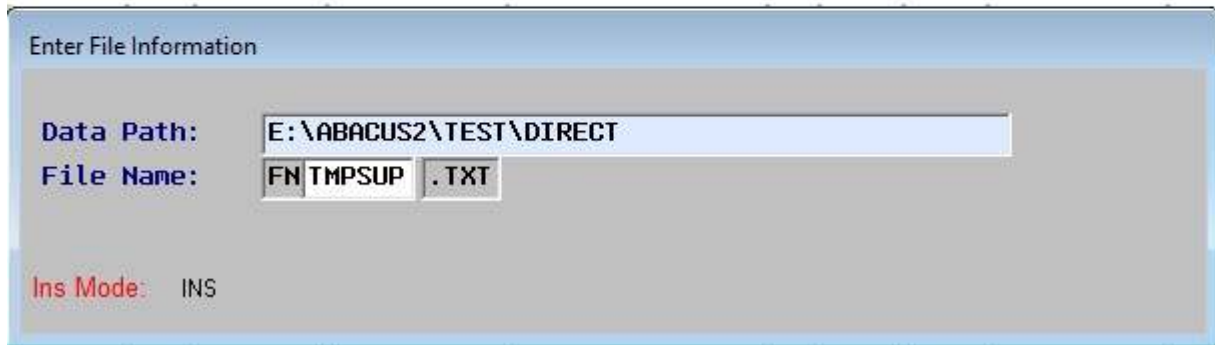


If there are cheques to be printed, they will be printed first.



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After the cheques have completed printing, the system will generate the export file to be sent to the financial Institution.



You will be asked where to place the export file and what name to call it. The above screen appears.

**Data Path:** This is the location where the file will be saved. It will default to the “DIRECT” directory under the data location.

If the Data Path entered does not exist, the following message will appear. If this is the first time you are creating a direct deposit file, answer ‘Y’es.

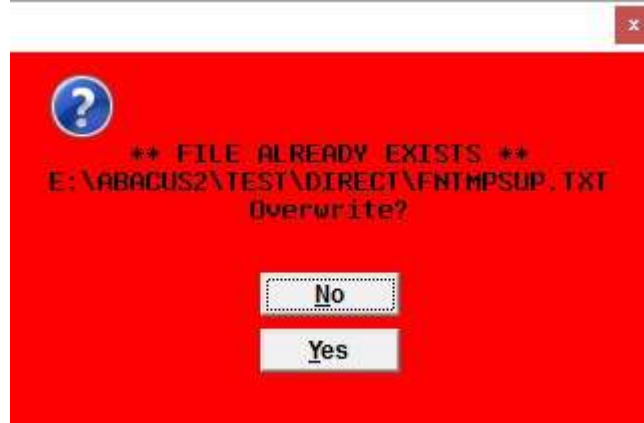


**File Name:** This is the name that will be given to the file.

It will always start with “FN” (for File Name) followed by 6 characters that you enter. It will have an extension of “TXT”.

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If the file name entered already exists, you will be asked if you want to Overwrite the file.



After the file has been created, refer to the instructions from your financial institution on uploading the file to their system for processing.

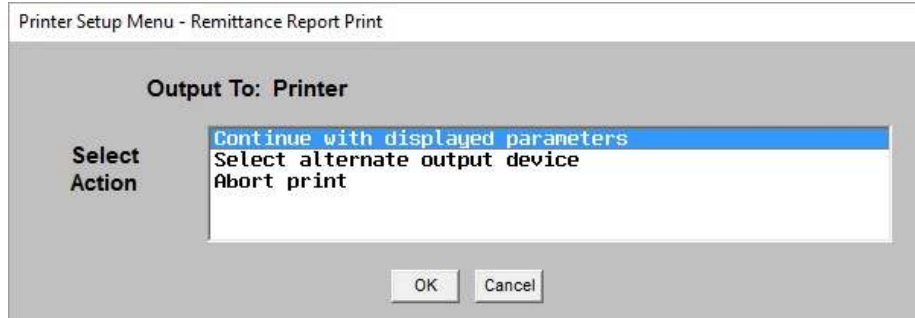
The last step is to produce the Remittance Slips.



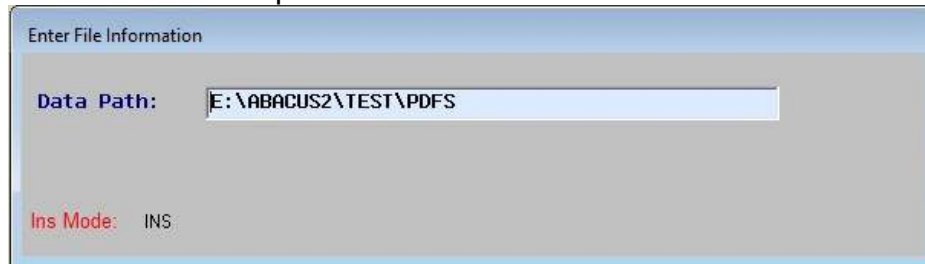
- 1) Print Only, will print the Vendor Remittance reports.
- 2) Create PDF's will create a separate PDF file for each Vendor Remittance.
- 3) Print and PDF's, will print the Vendor Remittance reports and create PDF Files for all the Vendor Remittance.
- 4) Print and Email, will print all the Vendor Remittance and email out the Vendor Remittances that have email addresses.
- 5) PDF's and Email, will create PDF files for all the Vendor Remittances and email out the Vendor Remittances that have email addresses
- 6) Print, PDF's, Email, will print and create PDF's for all the Vendors Remittances, email out the Vendor Remittances that have email addresses.

## Abacus 32 V6.30 Release Notes

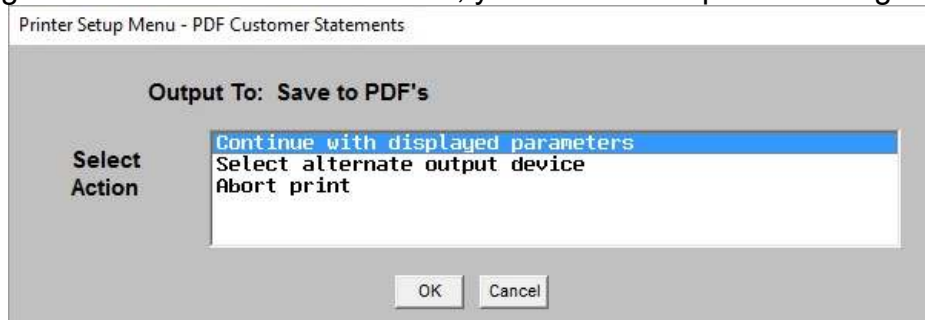
After continuing with your selection, if selected, you will be asked to Print the Remittance Report.



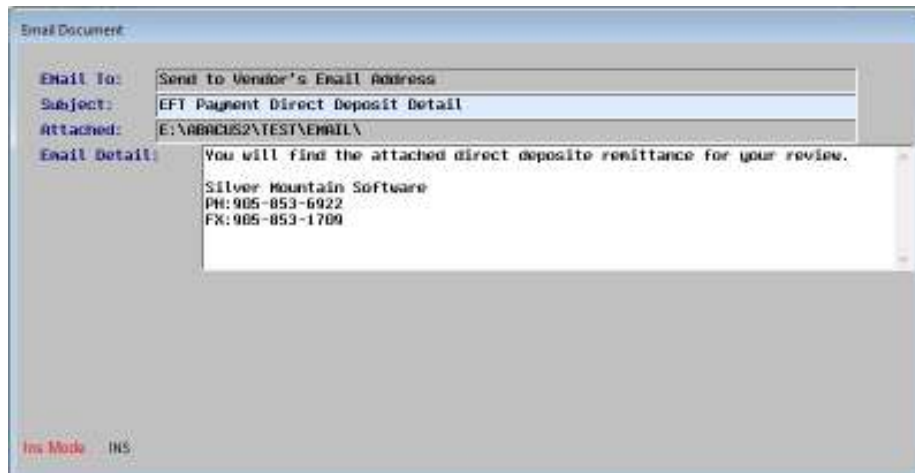
Next you will be asked where to place the PDF's if PDF's were selected.



After selecting the location to store the PDF's, you will see the printer Dialog.



Last the Dialog will be for for Emailing the Remittance Reports to the Vendors (if email was selected)



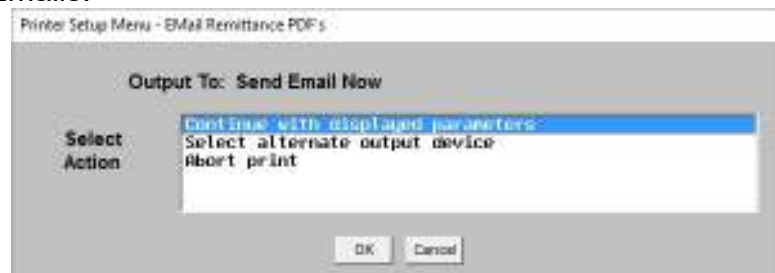
## Abacus 32 V6.30 Release Notes

You can make changes to the Subject: and Email Detail:.

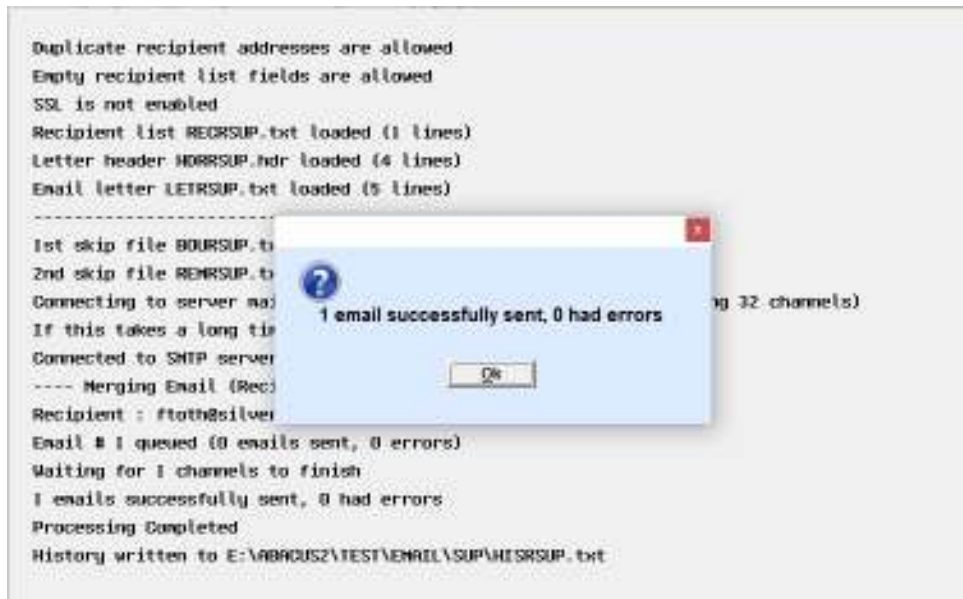
If changes are made, you will be asked if you want to save the changes as the default for Vendor Remittance.



After the Email information has been accepted, you will be presented with the printer Dialog for the sending of the Emails.



After continuing with the Email print Dialog, the Emails will be sent, you will see the following Dialog as the emails are transmitted.



The Posting will continue with the Check Register, Batch Listing and finally the posting of the batch with the A/P Cash Disbursement Summary Batch report (Journal Source).

## Abacus 32 V6.30 Release Notes

### 7) CDAR – Cash Disbursement Accounts Payable Reprint Checks

When EFT is activated, you can recreate the EFT file and resend the EFT Remittances to the vendor under the CDAR function.

00202	034072	BUR003	Burton Welding Inc.	4215.24	08/15/2016
00202	A00301	SILVER	Silver Mountain Softw	855.00	08/15/2016

Help-F1	Single-F2	Range-F3	Remit-F4	Print-F5	Batch-F6	F7	Exit-F8	Calc-F9	Quit-F10
---------	-----------	----------	----------	----------	----------	----	---------	---------	----------

Press the **F6-Batch** will allow display the batch of the currently highlighted Cash Disbursement.

Enter Batch To Reprint

Batch Number: 040351

Ins Mode: INS

You can select the batch number displayed, or enter the batch you want to reprint. After selecting the batch number, you can then select from the following:

What Action to produce?

Direct Deposit Only  
Print Checks Only  
Both Checks and Direct  
Quit and Do Nothing

OK Cancel

**Direct Deposit Only** – will only process the items that are set for Direct Deposit Only.

**Print Checks Only** – Will only process the items that are set to print cheques.

**Both Checks and Direct** – Will process on the items within the batch.

- After making your selection, the cheques will be printed first, if they were selected.
- Next the EFT file for the bank upload will be created if they were selected.
- Finally the Remittance reports will be created in the same fashion as they were created during the original posting.



## Abacus 32 V6.30 Release Notes

### 8) Custom Printer Controls

Custom Printer Controls were designed to allow you to print multiple copies of an invoice and have each copy of the invoice print on a different predesigned form.

The controls will also allow you to control the printer and have each copy of the invoice pull paper from different paper trays on the printer, allowing you to have each copy print on multiple colors of paper.

To set up printer controls, you will need to design multiple invoice and picking slip forms. The difference could be as simple as a large heading at the bottom of the page defining the purpose of the copy, such as:

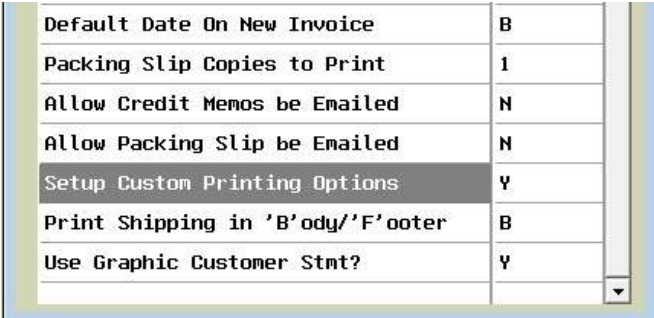
### **Accounting Copy Customer Copy Packing Slip – Shipping Copy**

If you want to also print the picking slip at the same time as the invoice as one of the copies, you would design it as an invoice form, but leave off and columns for pricing.

Things to consider when turning on Custom Printer Controls.

- All the Graphic forms must be designed and active, please refer to designing forms (Abacus 6.2 documentation)
- If you want to also email a copy to the customer, then the email option must be configured.
- To control and set the paper trays to be used, the printer must be set as the default printer at the time of the configuration.
- Also remember, currently you can only have one printer configuration at this time. Therefore all users would need to be printing invoices to the same printer model, with custom printing selected.

Turning on Custom Printer Controls and setting up the formats to be used are done under UICR-Utility-Initialize-Control Accounts-Receivables.



Default Date On New Invoice	B
Packing Slip Copies to Print	1
Allow Credit Memos be Emailed	N
Allow Packing Slip be Emailed	N
Setup Custom Printing Options	Y
Print Shipping in 'B'ody/'F'ooter	B
Use Graphic Customer Stmt?	Y

## Abacus 32 V6.30 Release Notes

After turning on Custom Printing Options, you will be asked to edit the Default or set up Specials to be assigned to customers.



When selecting Default, you will see the follow Dialog:

Invoice Printing Options			
Inv Form...	I26W-INVOICE FORM ACCOUNTING CO	Tray#&Email...	1 # Copies...
Inv Form...	I25W-INVOICE FORM CUSTOMER COPY	Tray#&Email...	E # Copies...
Inv Form...	I27W-INVOICE FORM SHIPPING COPY	Tray#&Email...	2 # Copies...
Inv Form...	NOT USED	Tray#&Email...	1 # Copies...
Inv Form...	NOT USED	Tray#&Email...	1 # Copies...
Inv Form...	NOT USED	Tray#&Email...	1 # Copies...

Packing Slip Printing Options			
Pkg Form...	P63W-PACKING SLIP 10-17-01	Tray#&Email...	1 # Copies...
Pkg Form...	P63W-PACKING SLIP 10-17-01	Tray#&Email...	2 # Copies...
Pkg Form...	NOT USED	Tray#&Email...	1 # Copies...
Pkg Form...	NOT USED	Tray#&Email...	1 # Copies...
Pkg Form...	NOT USED	Tray#&Email...	1 # Copies...
Pkg Form...	NOT USED	Tray#&Email...	1 # Copies...

There are three columns:

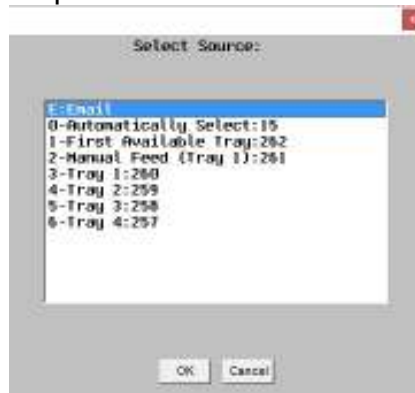
- The Invoice form to be used
- Tray to use or Email
- # of copies

Pressing the down arrow to the left of the invoice form column will display all the active graphic Invoice Forms.

Select the form to use.

## Abacus 32 V6.30 Release Notes

Pressing F1 on the Tray#/Email, will display the trays that are available on the default printer assigned to the computer you are currently on. Make sure the correct printer has been set as the default print.



Remember that selecting a tray and then printing to a different printer model will produce unpredictable results.

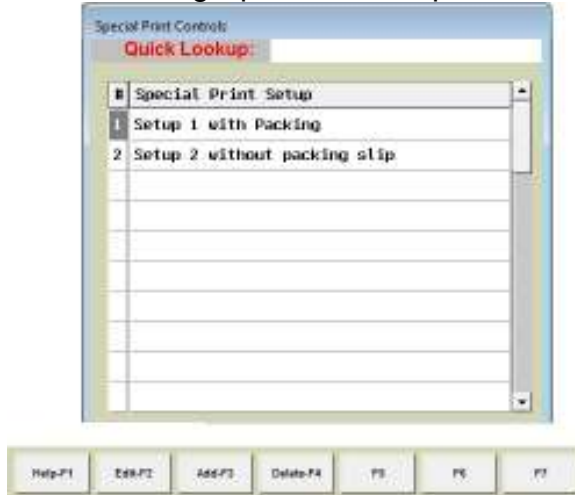
On the # of Copies, enter the number of copies to be printed of that form from that printer tray. If Email is selected, only one copy will be emailed.

Selecting Specials, instead of Default, will allow you to set up Special Custom Print Options that may be assigned to a customer.

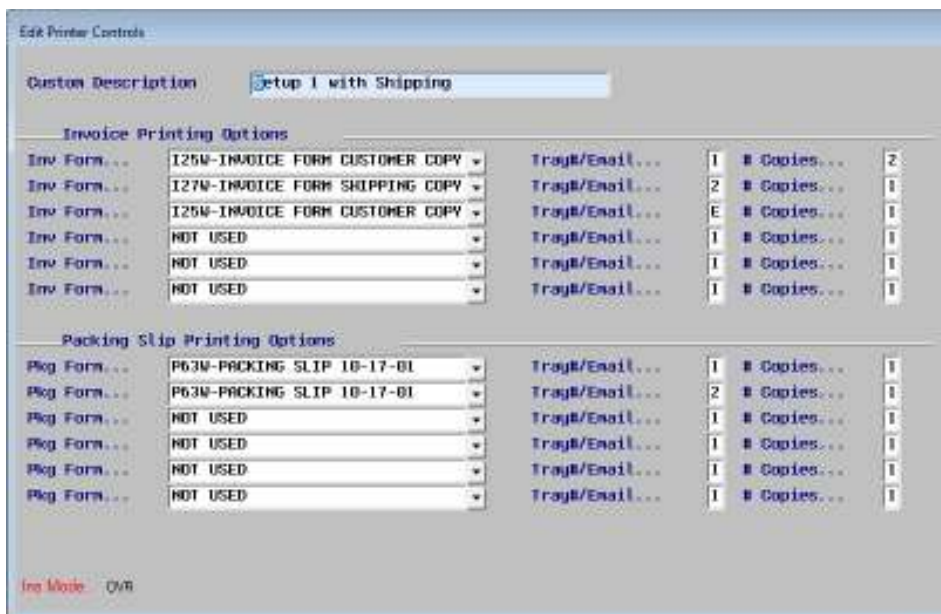


## Abacus 32 V6.30 Release Notes

After selecting Specials, the Specials already setup up will be displayed.



Up to 9 Special Print Setups can be created.



The Printer Controls for Special are the same as the default, and you can edit the Description Heading at the top of the Dialog.

The Special are set up so that they may be assigned to individual customer so that the individual Customers will print according to the Custom Printer Controls assigned to the customer.

This is assigned under ACE – A/R Customer Edit.

If a Customer is not assigned a Special Printer Control, they would print according to the Default Custom Printing Options.

## Abacus 32 V6.30 Release Notes

Under ACE, select the individual customer to edit.

1/4 Editing Customer SILVER

Customer: SILVER  
Name: Silver Mountain Software Ltd  
Address: 13300 Tecumseh Road East  
Suite 366  
Windsor, ON  
Zip/Postal: N9H 4R8  
Contact: Frank Toth  
Phone: (905)853-6922  
Fax: (905)853-1709  
Cellular: ( ) -  
Email: support@silvermountain.ca; ftoth@silvermountain.ca  
Statements: P "P"-Print, "E"-Email, "B"-Both  
--Email or Print  
Invoice: Tray 1-1 Copy, Email 1 Copy, Tray 2-1 Copy  
Packing: Tray 1-1 Copy, Tray 1-1 Copy  
In Mode: OVR

Help-F1   F2   EMail-F3   PrtCtr-F4   ShipTo-F5   Color-F6

Note the print options are displayed at the bottom of the screen. If you would like to change the printing options, press the F4- PrtCtr button

Select Action for Print Controls

Edit Customer's Print Controls

Copy From Preset Controls

"Edit" allows the assigned Customer Printer Controls to be changed.

"Copy" from Preset Controls allows the previously defined special controls to be copied to the customer.

Special Print Controls

Quick Lookup:

- Special Print Setup
- Default Custom Printing Options
- 1 Setup 1 with Shipping
- 2 Setup 2 without packing slip

## Abacus 32 V6.30 Release Notes

### 9) Inventory Search.

Inventory Search will allow you to locate an individual Inventory item within the Inventory list. Anywhere you would be looking up Inventory, now has the Search option



Selecting the Search option you will be asked to enter the information into the following dialog:



You may enter up to two text strings in the search. The routine will search all Inventory in the system for these two phrases in the Inventory Description and then display the matches.

Code	Description	Cls
S1-VAC-GAUGE	Series 1 Vacuum Gauge Assembly	ASV
S3-VAC-GAUGE	Series 3 Vacuum Gauge assembly	ASV
100,000VAC-GAUGE	HV-100,000 Vacuum Gauge Assembly	ASV
120,000VAC-GAUGE	HV-120,000 Vacuum Gauge Assembly	ASV
200,000VAC-GAUGE	HV-200,000 Vacuum Gauge Assembly	ASV
VAC-HS	vacuum gauge housing	ASV
VACUMDECAL	Vacuum Gauge Decal	DEC
CHT-00000	Interstitial Vacuum Monitoring Gauge	INF
20BTBL4-C30	100 KPA Vacuum / 100 KPA Pressure Gauge	TDL
PGL-30/+30	Combination Pressure / Vacuum Gauge	TDL
PGLBH-30/+30	Combination Pressure/Vacuum Gauge BH	TDL
VAC-MTR-P65	vacuum monitoring pipe c/w gauge-65dia	TUG
VAC-MTR-P88	vacuum monitoring pipe c/w gauge-88.5dia	TUG
VAC-MTR-P98	vacuum monitoring pipe c/w gauge-98.5dia	TUG
VAC-MTR-P110	vacuum monitoring pipe c/w gauge-110dia	TUG

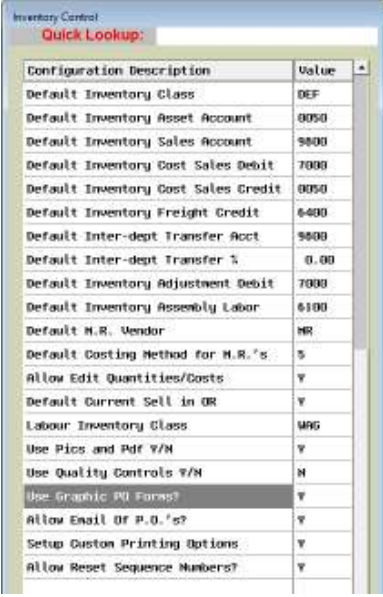
Select the Inventory item to locate and the information will automatically be transferred to the module you are currently working in.

## Abacus 32 V6.30 Release Notes

### 10) Changes to UICI for Graphic Forms, Email PO's and Custom Printing Options

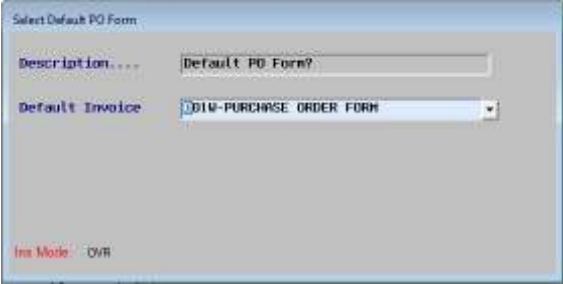
The Graphic PO form will need to be designed and activated first, before the features below can be activated. (refer to Designing Forms in the Abacus 6.2 documentation).

Under UICI – Util-Initialize-Control Accounts-Inventory, set the following options:



Configuration Description	Value
Default Inventory Class	DEF
Default Inventory Asset Account	8050
Default Inventory Sales Account	9000
Default Inventory Cost Sales Debit	7000
Default Inventory Cost Sales Credit	8050
Default Inventory Freight Credit	6400
Default Inter-dept Transfer Acct	9000
Default Inter-dept Transfer %	0.00
Default Inventory Adjustment Debit	7000
Default Inventory Assembly Labor	6100
Default M.R. Vendor	NR
Default Costing Method for M.R.'s	5
Allow Edit Quantities/Costs	Y
Default Current Sell in OR	Y
Labour Inventory Class	WAG
Use Pics and Pdf Y/N	Y
Use Quality Controls Y/N	N
Use Graphic PO Forms?	Y
Allow Email Of P.O.'s?	Y
Setup Custom Printing Options	Y
Allow Reset Sequence Numbers?	Y

Enabling the option for the Graphic PO Form, will require a selection be made from the Form to be used for PO's.



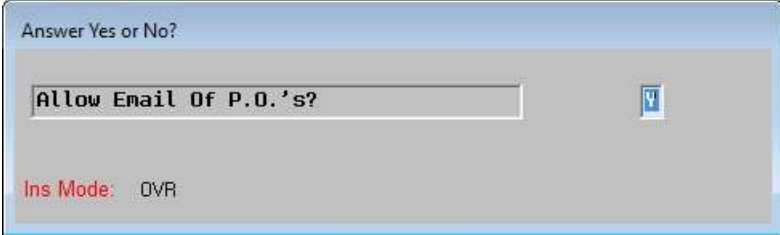
Select Default PO Form

Description... Default PO Form?

Default Invoice: DD10-PURCHASE ORDER FORM

Ins Mode: OVR

Enabling the option to Email the Purchase Orders, will require that the email feature has been set up. Refer to the documentation on setting up Email through Abacus (UIV).



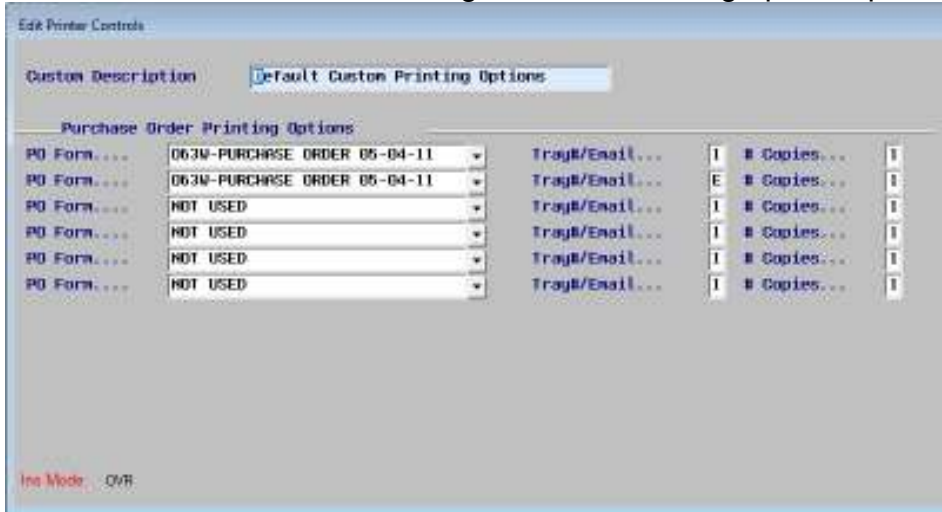
Answer Yes or No?

Allow Email Of P.O.'s?

Ins Mode: OVR

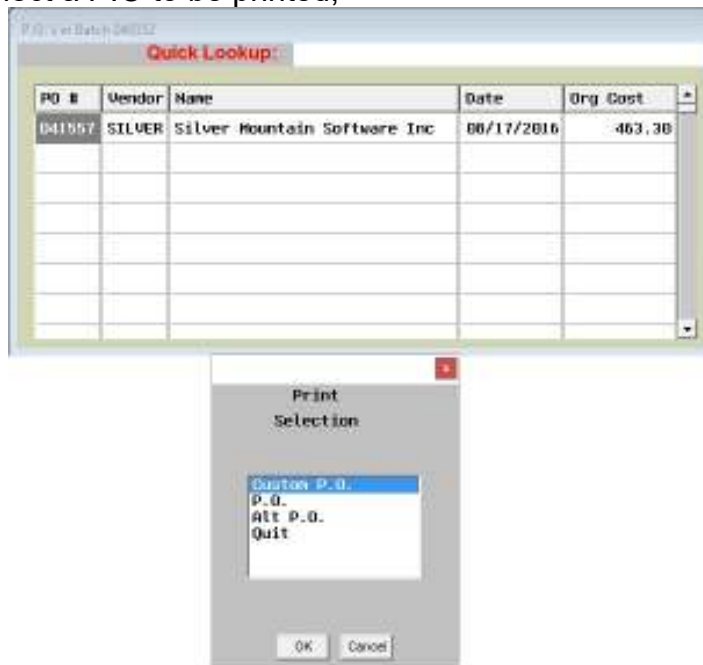
## Abacus 32 V6.30 Release Notes

Select an option for Setup Custom Printing Options for Purchase Orders. Please refer to Item 8 – Custom Printing Control on setting up this option.



### 11) When printing, PO's may now be emailed

You will need to first set up the option, see item 10 to activate this option. When you select a P.O to be printed,

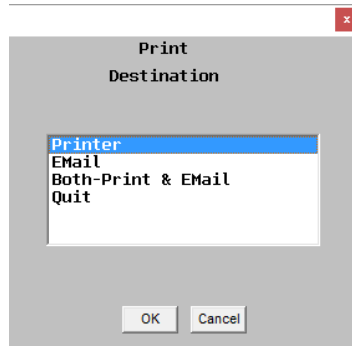




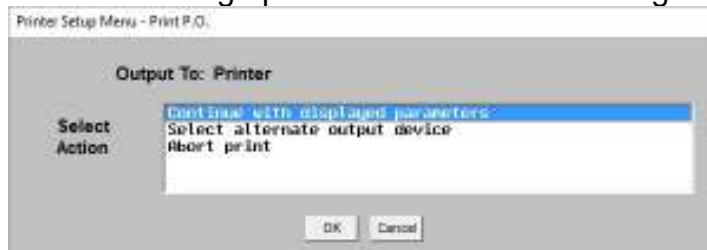
## Abacus 32 V6.30 Release Notes

You can select:

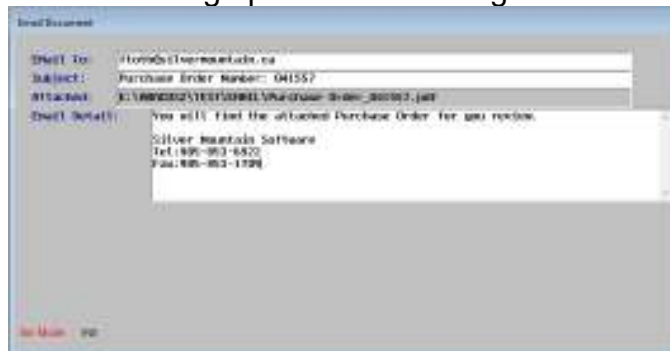
- Custom P.O. will use the active Custom Printer Control that was defined.
- P.O. will use the current active PO form. You will be asked for the print Destination of the PO:



- Printer will bring up the standard Printer Dialog:



- Email will bring up the Email Dialog:



Followed by:



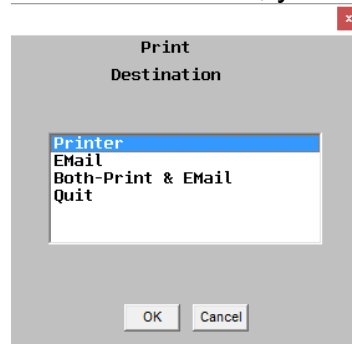
- Both will first bring up the Printer Dialog followed by the Email Dialog.

## Abacus 32 V6.30 Release Notes

- Alt P.O. will allow the selection of the P.O. form to be used.

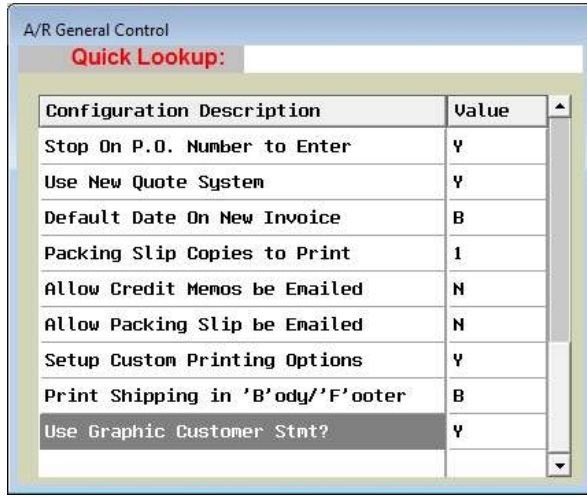


After selecting the form to be used, you will be asked for the Print Destination



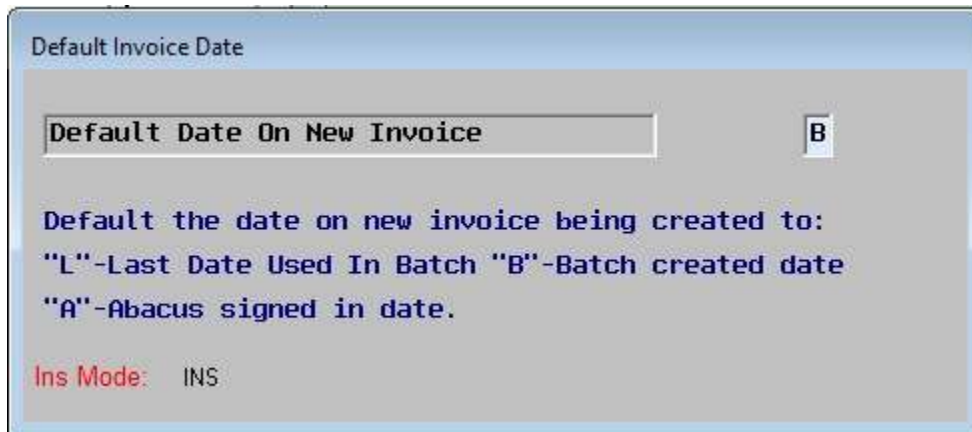
## Abacus 32 V6.30 Release Notes

### 12) Changes to UICR – Control Accounts, Receivables – new controls have been added:



Configuration Description	Value
Stop On P.O. Number to Enter	Y
Use New Quote System	Y
Default Date On New Invoice	B
Packing Slip Copies to Print	1
Allow Credit Memos be Emailed	N
Allow Packing Slip be Emailed	N
Setup Custom Printing Options	Y
Print Shipping in 'B'ody/'F'ooter	B
Use Graphic Customer Stmt?	Y

**Default Date on New Invoice:** When an Invoice is created, date default options available.



Default Invoice Date

Default Date On New Invoice B

Default the date on new invoice being created to:  
"L"-Last Date Used In Batch "B"-Batch created date  
"A"-Abacus signed in date.

Ins Mode: INS

Normally the default date is set to Last Date Used in Batch. When an Invoice is created or edited, this date can be edited to any date required.

**Packing Slip Copies to Print:** Number of copies to print of the packing slip. Default is one copy

**Allow Credit Memos to be Emailed:** If set to NO, a credit invoice may not be emailed.

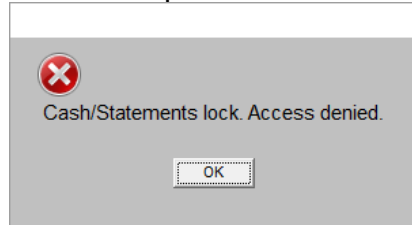
**Allow Packing Slip to be Emailed:** If set to NO, Packing slips may not be emailed.

**Print Shipping in Body or Footer:** If the Invoice has an "S" shipping line, on the Invoice, is the shipping printed in the body of the Invoice or in the Footer with the totals. Default is Body of the Invoice.

## Abacus 32 V6.30 Release Notes

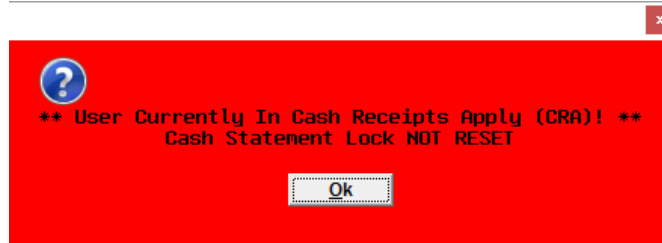
### 13) Changes to CRA – Cash Receipts Apply.

Changes have been made to CRA to prevent two users from accessing CRA at the same time. If a second user attempts to access CRA, the following message appears:



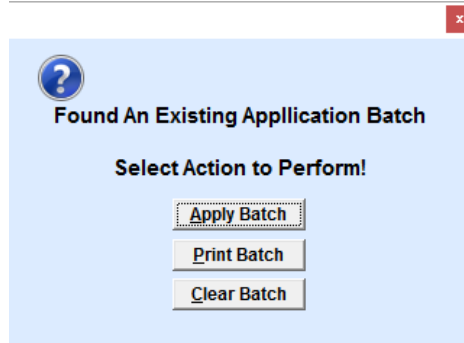
Previously, while running a USR (Reset Network Flags) a second user would be able to access CRA. This could create severe issues within the data and was VERY difficult to correct.

Attempting to run a USR while another user is in CRA, the following message will appear:



After a computer power outage or abnormal termination within Abacus while in CRA, running the USR feature will release the Cash/Statements Lock.

When you enter into CRA after the Reset, the following message will appear:



- Apply the existing CRA Batch
- Print the CRA Batch, review and then Apply or Clear
- Clear the existing CRA Batch, so that none of the payments would be applied against invoices.

## Abacus 32 V6.30 Release Notes

### 14) New Default forms have been added to the Graphic Forms

New forms for Customer Statements and Purchase Orders have been added to the graphic forms under DPF – Dbase –Powertools-Forms Setup.

Default forms may NOT be edited, but you can press F9-Menu and select Duplicate to make a copy of the form, which may be edited.

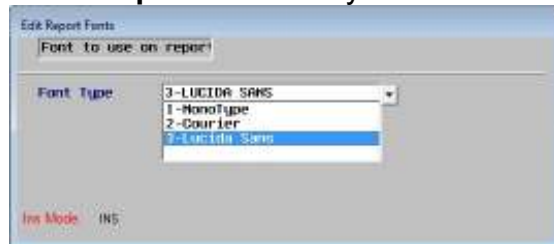
- To check out the new forms, go to DPF, highlight the form and Press F8-Print and select Test Print. You may view it on screen.
- You may transfer an old form from UIS Util – Initialize – Setup Form. Please refer to the Abacus 6.2 documentation.
- To edit the forms please refer to Designing Forms in the Abacus 6.2 documentation.

### 15) Changes to UIV – Util – Initialize – system Variables.



Configuration Description	Value
Beta Version	****
Use DOS Colors in Lookups.....	Yes
Confirm on Field Entry.....	Disabled
Citrix Server Timeslice.....	50 / Y
Cursor Shape.....	Upper Half
System Date Format.....	mm/dd/yyyy
Use DOS Printer For Forms Printing..	No
Check Product History For Dups	No
Use EMail Feature.....	Yes
Font to use on reports	3
Default Screen Font To Use	1
Local Area Network.....	Enabled
Put Lines On Reports.....	No
Automatic Screen Refresh.....	Enabled
Save Screens to.....	Disk
System Type.....	Canadian

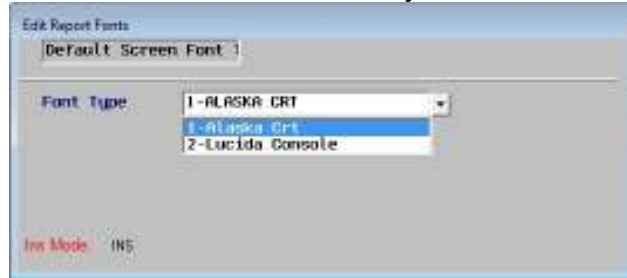
- **Font to use on Reports:** You may select a different font to be used on reports.



The default font is MonoType. Try the Lucida Sans.

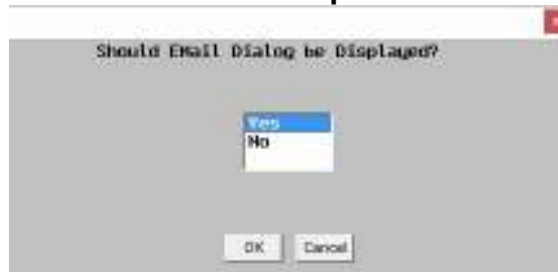
## Abacus 32 V6.30 Release Notes

- **Default Screen Font to Use:** You may select a different font to use on the screen.



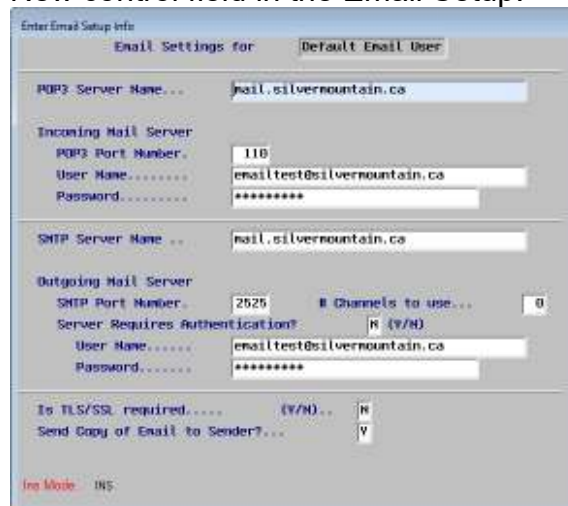
The default is Alaska CRT

- **Changes for Use in Email Setup Feature:**



The default is Yes. The Email Ddialog is displayed as the emails are processed.

New control field in the Email Setup.



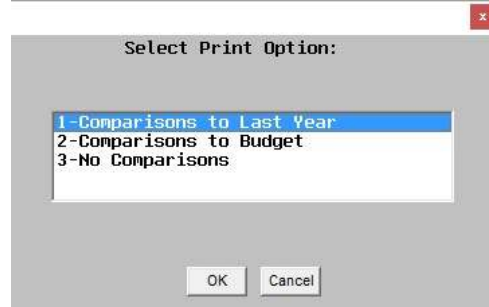
There is a new field for # Channels to be used.

We have encounter some mail servers that restrict the number of channels that may be used. If you are having trouble emailing a larger number of emails at one time in Customer Statement or EFT Payment Remittances, check with your mail provider on the number of SMTP channels assigned to you account. If it is set to less then 32 and they will not increase the number, enter the number assigned to your email in this field.

## Abacus 32 V6.30 Release Notes

### 16) Operating Statement GFSO changes.

Running an Operating Statement for a period between 14-26,



with a selection of Comparisons to Last Year, the following prompt will appear:



The default is All Periods in YTD (in all previous versions), selecting the second option will only total the period 14 to the period requested into the YTD Totals and last year will show the totals starting from period 1.

### 17) New Menu Item for Quality Control System.

#### Quality Control System

The following changes have been made to the Abacus System to accommodate the Quality Control System.

#### When would you want to use the Quality Control System?

- If you manufacture products for your customers.
- If you have a number of Assembly Products that are manufactured.

The system allows you to add Quality Control Tasks to individual inventory items. When the inventory items are added to an invoice, you can print Quality Control Reports to be checked and filled in by the individuals responsible for Quality Control.

## Abacus 32 V6.30 Release Notes

**UICI – Turn Quality Control On or Off.**

Configuration Description	Value
Default Inventory Class	001
Default Inventory Asset Account	0050
Default Inventory Sales Account	9000
Default Inventory Cost Sales Debit	7000
Default Inventory Cost Sales Credit	8050
Default Inventory Freight Credit	6400
Default Inter-dept transfer acct	9000
Default Inter-dept transfer %	0.00
Default Inventory Adjustment Debit	7000
Default Inventory Assembly Labor	0100
Default M.R. Vendor	90
Default Costing Method for H.R.'s	5
Allow Mkt Quantities/Costs	Y
Default Current Sell In OR	N
Labor Inventory Class	900
Use P/LC and P/LF Y/N	N
Use Quality Controls Y/N	Y

**UIG – Able to turn payroll system off so that an Employee may be used without purchasing the payroll system.**

Configuration Description	Value
ADVANCED AG & INDUSTRIAL LTD.	0
Master Department .....	001
Last Batch Number .....	43144
Last A/P Check Number.....	40365
Last Invoice Number .....	29135
Last Journal Number .....	38056
Last Material Requisition Number ...	150903
Enable Payroll System	N
Last Purchase Order Number	45400

**WCE – If payroll system is off, can still create and edit employee, so that the Quality Control System can still use the employees.**

When creating new employee's or editing existing, if you do not want to record their SIN, just enter 9 zero's. So that an employee does not show up when looking for an employee code, under Miscellaneous on screen 2, enter an Employment End date.

Soc. Ins. Number	033513320
Birth.....	10/25/1962
Employment Start	08/09/1995
Employment End..	/ /
Last Paid.....	12/27/1998
Last Raise.....	04/20/1998

Ins Mode: OVR



## Abacus 32 V6.30 Release Notes

**IE – Inventory Edit Quality Controls** have been added.

When editing an inventory Code, You will see the QC>Edit-F4 key.

When adding or editing a Quality Control on an Inventory item, you will see the CopFrm-F6. By pressing the F6, you can select another inventory code with existing quality control items on it and copy ALL of them to this inventory item.

When viewing the list of all Quality Control on an Inventory Code, select either Copy1-F6 or CopAll-F7.

Cop1-F6 will copy the highlighted item to another selected inventory code.

CopAll-F7 will copy all the QC items from the inventory code to another selected inventory code.

Enter Quality Control

Inventory..... 3-REPAD  
Sequence..... 001  
Department..... DESIGN  
Short Description.. Repad thicker than calcs  
Quality Control.... Make sure repad on the drawing is thicker or equal to the repad in the calculations.

Ins Mode: DVR

When editing a Quality Control item on an Inventory Code, there are 3 things that are required.

- 1) Department –look up the departments available by pressing F1-Help.

Quality Control Departments

Quick Lookup:

Department	Department Name
ASSEMBLY	Assembly
BLASTING	Blasting
CUTTING	Cutting
DESIGN	Design Department
PAINT	Painting
PURCH	Purchasing
QUALITY	Quality Control

Select-F2 Add-F3 Delete-F4 Edit-F5

From the lookup screen, select from the following:

F2-Select the highlighted Department

F3-Add a New Department for QC

F4-Delete an existing Department

F5-Edit the description on an existing department

- 2) Short Description – this description is used when displaying Quality Controls on an invoice.
- 3) Quality Control – is the detail as to the task(s) to be performed during the execution of the quality control.

## Abacus 32 V6.30 Release Notes

**AQ – A/R-Quality Control** is a new menu item.

When entering the Quality Control System, you are presented with a list of Open Invoice Batches.

Selecting a batch will display all Invoices within the batch.

When an Invoice is selected, the Invoice is examined to determine if there are Quality Control Items on any of the inventory lines within the Invoice. This process runs automatically each time an Invoice is opened in this function (new items may have been added to the Invoice since the last time it was opened in QC)

If there are no inventory items on the Invoice with QC items, a message of “ No Quality Controls On this Invoice \*\*” will appear.

After selecting an Invoice with QC items on it, they are displayed on the screen with the Department, Short Description, Current Status, Date of last status and then employee code.

Invoice - 62580 Quality Control Items										
Quick Lookup:										
Item Code	Part Description	Quantity	QTY	Qty	QC Qty	Dept	Short Description	Status	Date	Emp
115-15	Tailing lug with repad installed	2.00	100	000	001	DESIGN	Design	Another status	02/08/2016	001
115-15	Tailing lug with repad installed	2.00	100	000	002	DESIGN	Design	To Be Done	/ /	
6-REPND	HR) Repad for 6 inch Nozzle - Install	1.00	100	000	001	DESIGN	Repad thicker than others	To Be Done	/ /	
6-REPND	HR) Repad for 6 inch Nozzle - Install	1.00	100	000	002	DESIGN	Less than 6" use Tomstone	To Be Done	/ /	
6-REPND	HS) Repad for 6 inch Nozzle - Install	1.00	100	000	003	QUALITY	Repad has been air tested	To Be Done	/ /	
6-REPND	HR) Repad for 6 inch Nozzle - Install	1.00	100	000	004	DESIGN	Larger repad hole for roof nozzle	To Be Done	/ /	
6-REPND	HR) Repad for 6 inch Nozzle - Install	1.00	100	000	005	DESIGN	Repad type greater than 6" from place	To Be Done	/ /	
6-REPND	HS) Repad for 6 inch Nozzle - Install	1.00	100	000	006	DESIGN	Repad to repad less 3" use crown	To Be Done	/ /	

## Abacus 32 V6.30 Release Notes

Edit Quality Control item

Invoice Number... 025960  
Sequence Number... 001-001  
Inventory Code... TLG-LG  
Dpt Responsible... DESIGN  
Short Desc..... Design  
Employee Code... 035 KOBELSKY, DALE  
Current Status... 4 Another Status Date and Time... 02/01/2016 10:28

Task To be performs for quality control

Lifting lugs are in the correct location.  
Lifting lugs need to be 180 degrees apart and 90 degrees from trailing lug

Comments

This the comments on what was done.

Ins Mode: DVR

When editing an individual QC item, you are required to:

- Enter/select an employee code performing the task
- Select a Current Status of QC Task
- Enter the date and time (defaults to current date and time)
- Comments about the task performed.

Employee code – you can press F1 to select from the list of employees in the system.

Current Status – press F1 to select from a list of current status codes. When looking at the current status code, you can:

Select-F2 selects the highlighted item

Add- F3 allows you to add a new status code. Only codes 4-9 may be added.

Delete-F4 allows you to delete a status code. Codes 0-3 MAY NOT BE DELETED.

Modify-F5 allows you to change the status description on any of the status codes.

Date and Time – defaults to the Current Date and Time the QC item was first edited. If you need to change this information, you can enter the correct date and time.