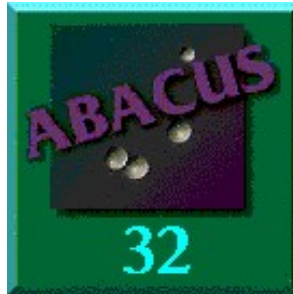


Abacus 32 V6.40 Release Notes



Version 32 V6.40

UPDATE NOTES

THERE HAVE BEEN A NUMBER OF MAJOR CHANGES MADE TO ABACUS. PLEASE PRINT AND READ ALL OF THE UPDATE NOTES TO FAMILIARIZE YOURSELF WITH THE CHANGES.

Please Read and Follow the UPDATE Notes.

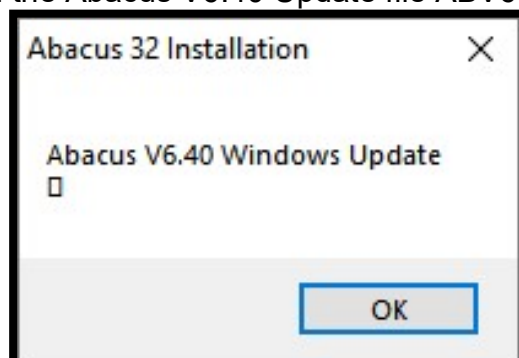
Installation Instructions:

1. Run Abacus function USUU to ensure no other users are signed into Abacus. If other users are showing as being in Abacus, ensure that they are in fact signed off, and then run function USR to Reset the Network Flags.

2. BACKUP your data before installing the update.

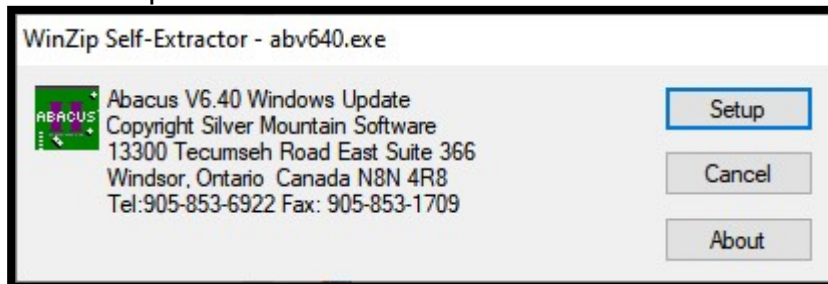
If the installation requests the entry of a CD-Key and if you do not have one, contact Silver Mountain Software at 905-853-6922.

3. Download the Abacus V6.40 Update file ABV640.EXE and run the program, and click OK.

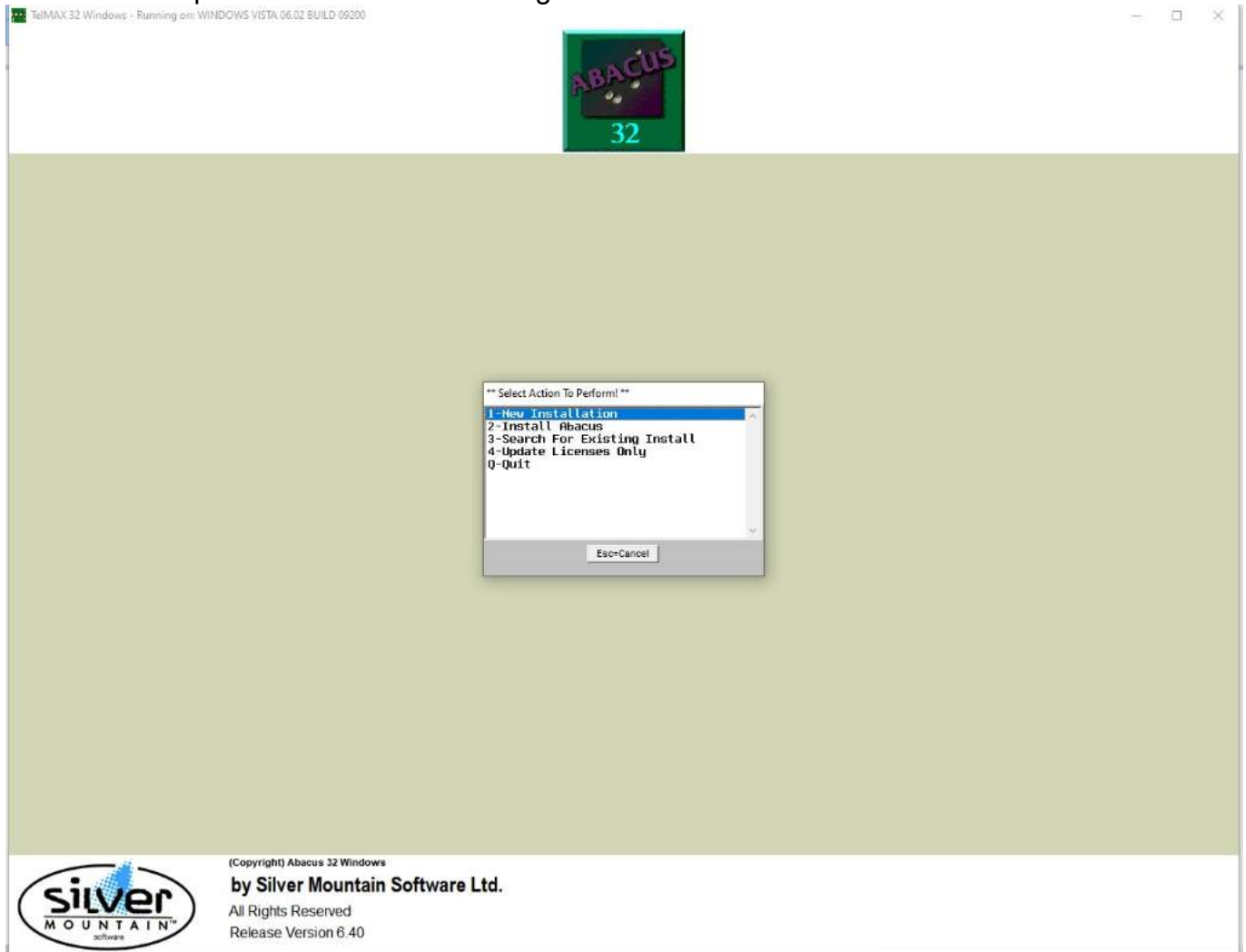


Abacus 32 V6.40 Release Notes

Click on the Setup button:

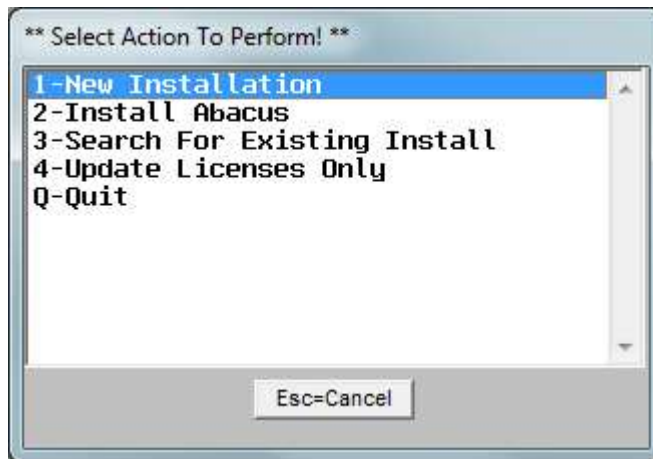


4. You will be presented with the following screen:



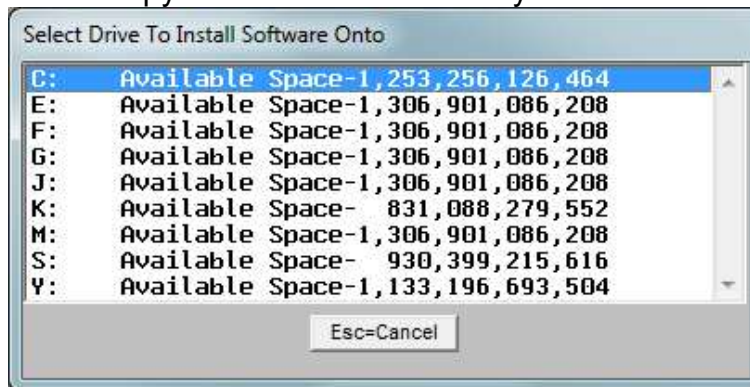
Abacus 32 V6.40 Release Notes

Your choices:



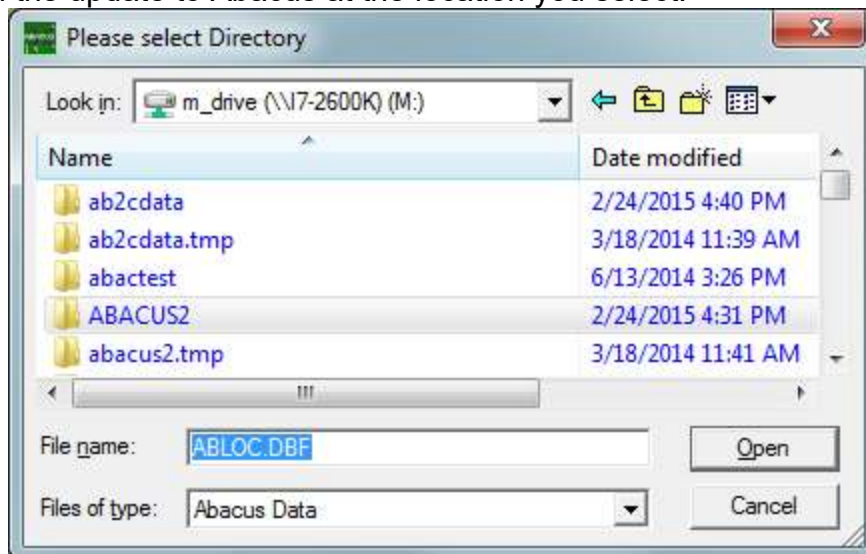
1- New Installation

Will install a new copy of Abacus on the drive you select.



2- Install Abacus

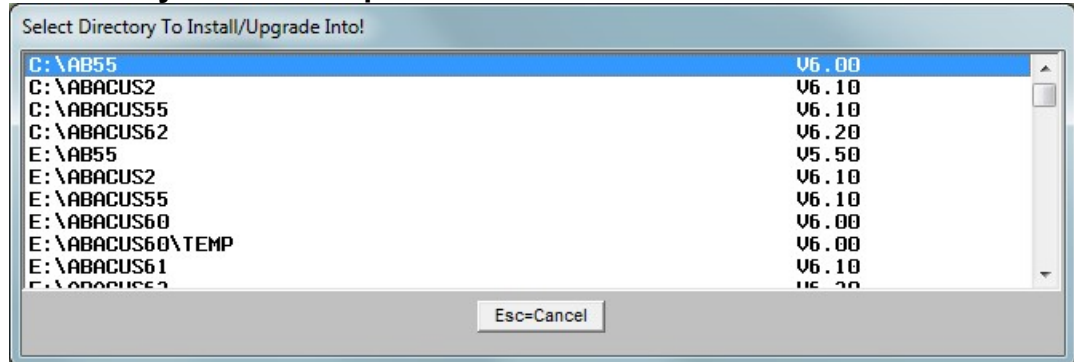
Will install the update to Abacus at the location you select.



3- Search for Existing Installations

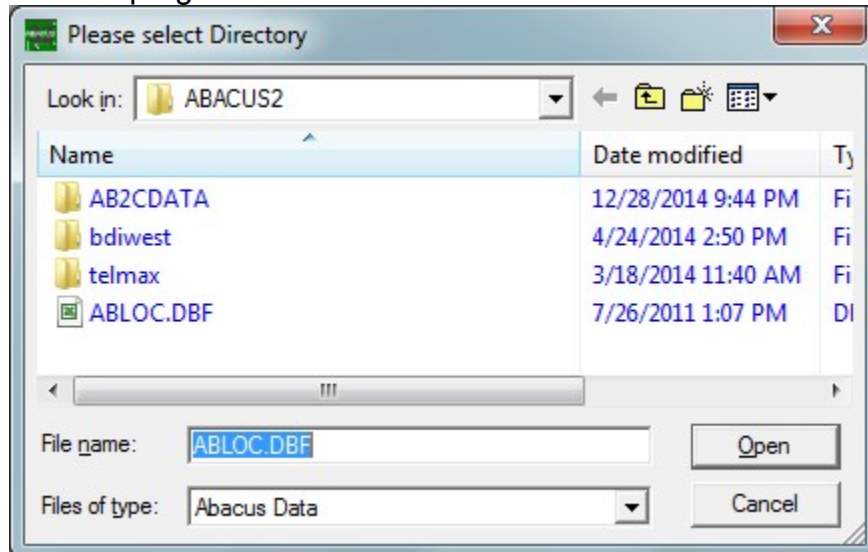
Abacus 32 V6.40 Release Notes

Will search all hard drives and present all the Abacus installations located and ask which one to update. **If the location you want to update does not appear, use option 2 and point to the Abacus2 folder you want to update.**

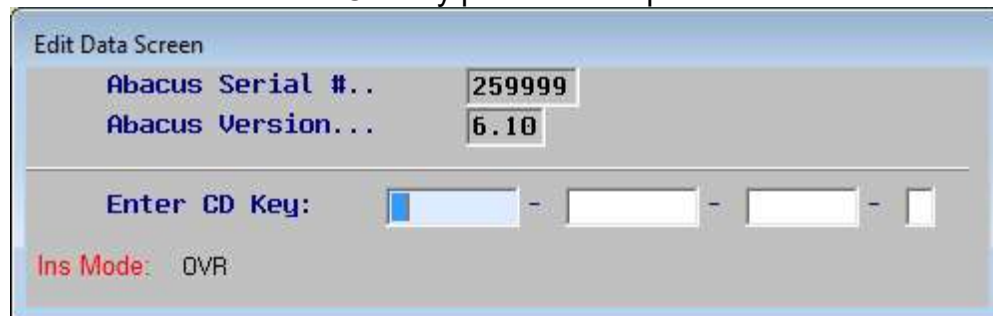


4- Update Licenses Only

If you have purchased extra user licenses, the Licenses only will be updated. Select the location where the program is installed.



You will be asked to enter the CD Key provided to update the user licenses.



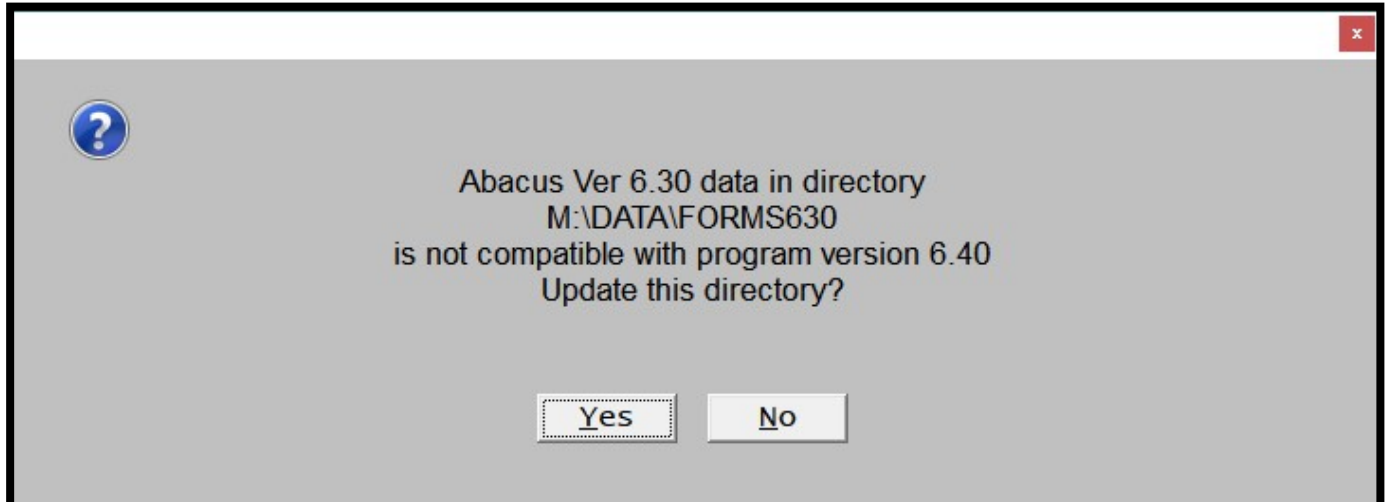
Q- Quit

This will quit the installation program.

After the installation is complete, start Abacus and select the data location.

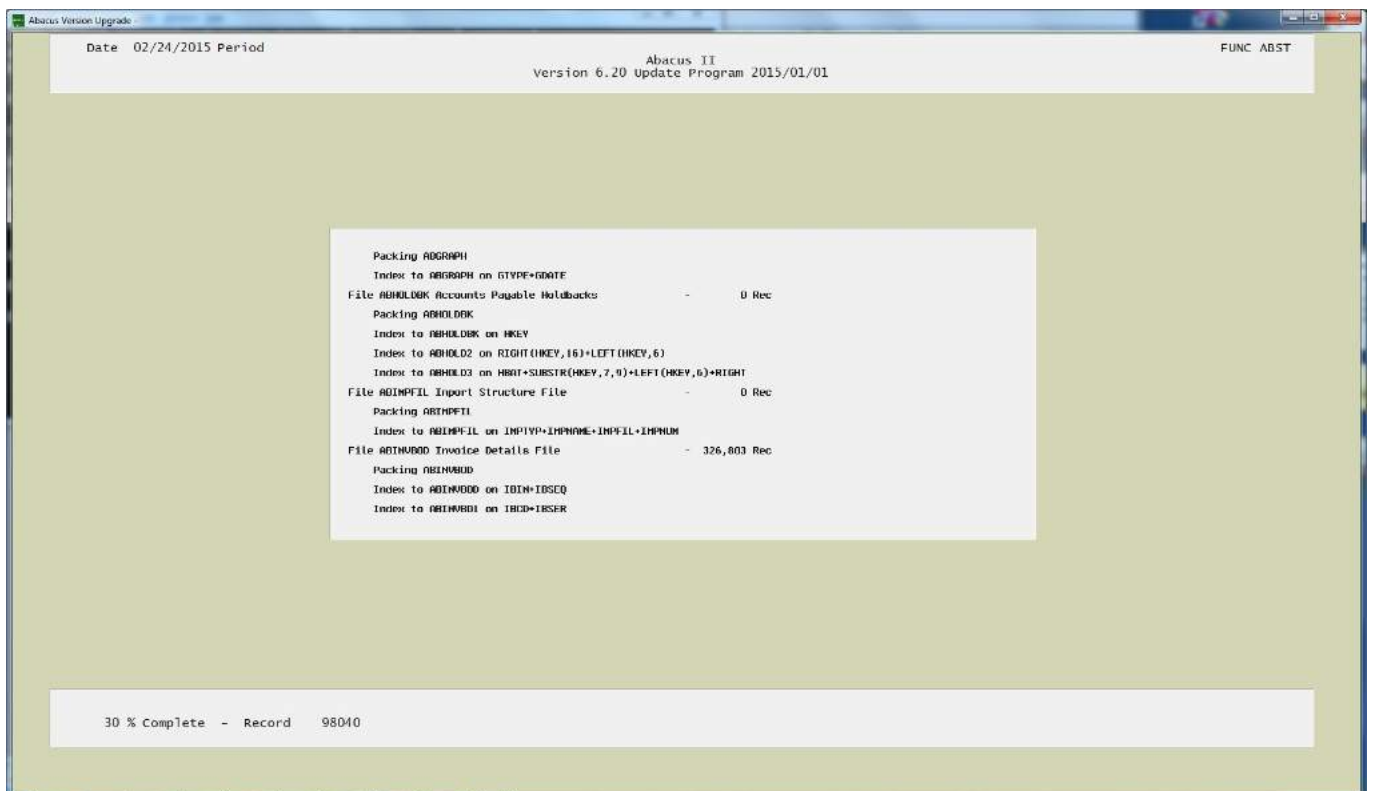
Abacus 32 V6.40 Release Notes

You will be asked to Update the data location:



Make sure you have backed up the data before performing the update!!

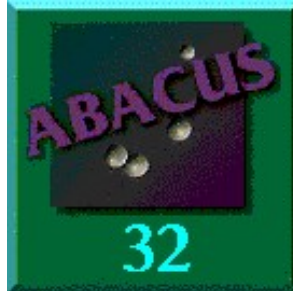
After selecting Yes, the program will update all the data files in the data location selected.



You will need to update all the data locations that you are using. Remember to back them up before updating!!

Proceed with the Release Notes and perform the tasks required.

Abacus 32 V6.40 Release Notes



Abacus 32 V6.40

RELEASE NOTES

THERE HAVE BEEN A NUMBER OF CHANGES MADE TO ABACUS. PLEASE PRINT AND READ ALL OF THE UPDATE NOTES TO FAMILIARIZE YOURSELF WITH THE CHANGES.

Please Read and Follow the UPDATE Notes.

Changes Made in Abacus V6.40:

We would like to thank all the Abacus users for their support.

This release DOES NOT support the DOS environment.

This document does not include the changes that were made in previous versions of Abacus. If you would like to review the changes in previous releases of Abacus, please download and review the following documents.

- 1) [Abacus V6.00 Documentation](#) (Click Link to download document)
- 2) [Abacus V6.10 Documentation](#) (Click Link to download document)
- 3) [Abacus V6.20 Documentation](#) (Click Link to download document)
- 4) [Abacus V6.30 Documentation](#) (Click Link to download document)
- 5) [Abacus V6.40 Full Documentation](#) (Click Link to download document)

Abacus 32 V6.40 Release Notes

Enhancements and Changes in this release:

- 1) Changes made to Inventory Price Change (IPL) – Multi Sell Prices.
- 2) Changes made to Inventory Price Change (IPL) – Sell Break Price.
- 3) Inventory Edit – Change Default Display Order.
- 4) Invoice Change Tracking System in ABI/ABO.
- 5) Allow Recurring Billing Batches in ABI.
- 6) Purchase Order Journal Report.
- 7) Change Orders In Job Costing.
- 8) System Features Button On Main Screen.
- 9) Added Computer Generated Signatures to Purchase Orders
- 10) Add Extra Flags that can be selected On a Purchase Order.
- 11) Multi-Currency Control – We have added Multi-Currency to assist in the control of the cost of purchasing inventory and to reflect the cost in the system at your default currency (CAD-Canadian System or USD-U.S. System)

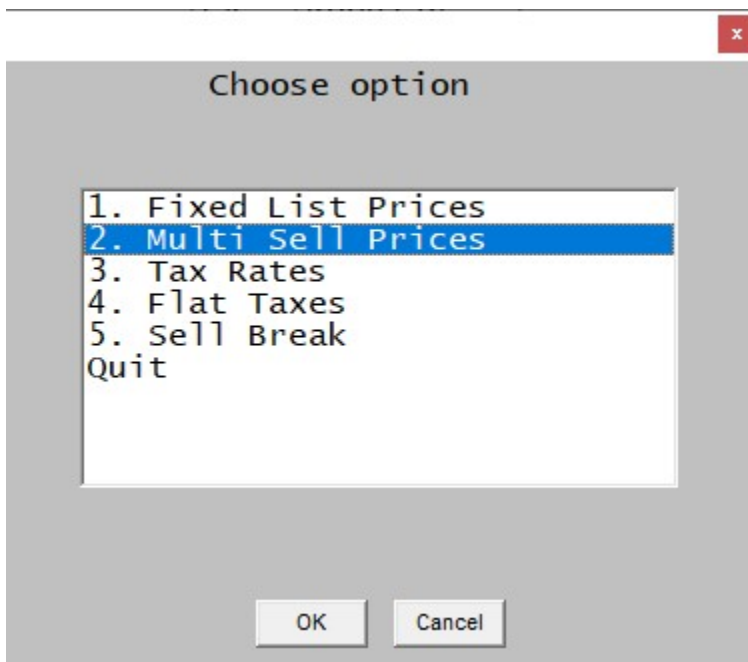
Abacus 32 V6.40 Release Notes

1) Global Price Changes (IPL) – Multi Sell Prices:

Under Inventory – Price Changes – List Changes (IPL)



Select the Global-F7 Button.



Select the Item "2. Multi Sell Prices.

Abacus 32 V6.40 Release Notes

Multi Sell Price Change

Department Range..... 000 / 000

Class Range..... ACC / TED

Primary Vendor Code....

Multi Sell Code.....

Multiplication Factor.. 1.0000

Round to Decimal Digits

Ins Mode: OVR

You can select the following data.

- 1) Range of Department to update.
- 2) Range of Inventory Classes to update
- 3) A single vendor code (or leave blank for all vendors)
- 4) Select an individual Multi Sell Code (or leave blank for all)
- 5) Multiplication Factor. Will take the current Multi Sell price and multiply it by this factor. Example A factor of 1.1000 will increase the price by 10%. A factor of .9000 will decrease the price by 10%.
- 6) Round to Decimal Digits. If set to 2, will round to the nearest penny.

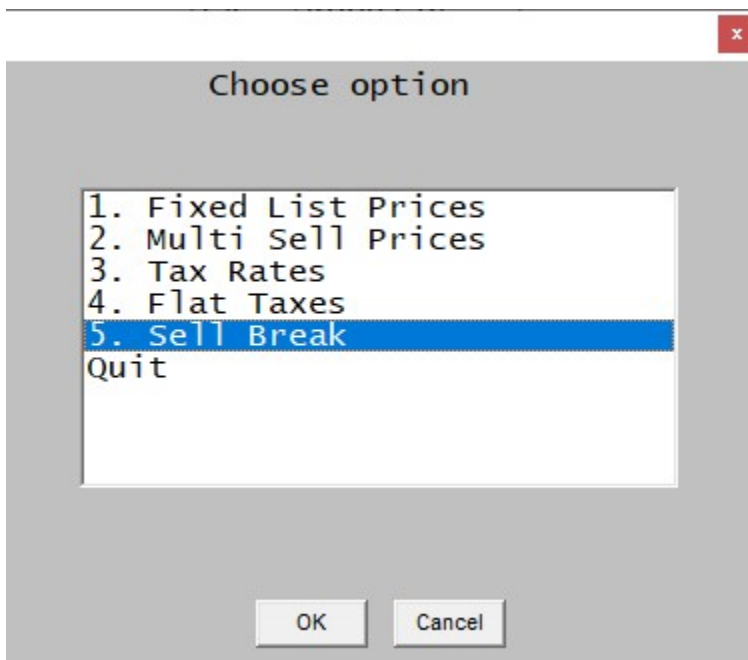
Abacus 32 V6.40 Release Notes

2) Global Price Changes (IPL) – Sell Break PriceMulti Sell Prices:

Under Inventory – Price Changes – List Changes (IPL)



Select the Global-F7 Button.



Select the Item "5. Sell Break.

Abacus 32 V6.40 Release Notes

Screenshot of the "Sell Break Price Change" dialog box. The dialog has a title bar "Sell Break Price Change" and a main title "Sell Break Price Change". It contains the following fields:

- Department Range..... 000 / 000
- Class Range..... ACC / TED
- Multiplication Factor.. 1.0000
- Round to Decimal Digits 3

Ins Mode: OVR

You can select the following data.

- 1) Range of Department to update.
- 2) Range of Inventory Classes to update
- 3) Multiplication Factor. Will take the current Sell Break price and multiply it by this factor. Example A factor of 1.1000 will increase the price by 10%. A factor of .9000 will decrease the price by 10%.
- 4) Round to Decimal Digits. If set to 2, will round to the nearest penny.


Abacus 32 V6.40 Release Notes

3) Inventory Edit – Change the Default Display Order

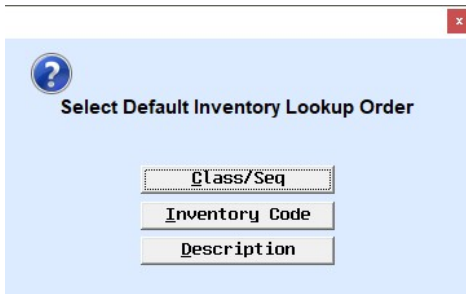
You can change the default order that is displayed when you go into Inventory Edit (IE).

To change the default order, you need to go into UICI – Util-Initialize-Control Accounts-Inventory

Use Graphic PO Forms?	Y
Allow Email Of P.O.'s?	Y
Setup Custom Printing Options	N
Allow Reset Sequence Numbers?	Y
Put Signature on POs Y/N	N
Use Extra PO Flags Y/N	Y
Inventory Order Lookup Record	I



When you edit the Inventory Order Lookup Record, you will receive the following choices for the default order.



Select Default Inventory Lookup Order

Class/Seq

Inventory Code

Description

Select the order you want as the default order.

This order will also be used when looking up inventory in the other modules in Abacus, such as the billing modules and the quote system.

Abacus 32 V6.40 Release Notes

4) Invoice Change Tracking System in ABI/ABO

The Invoice Change Tracking system was created to track any changes that a made to an invoice ONCE IT HAS BEEN PRINTED.

The system will record any change to invoice that will change the invoice details, other then comment lines.

It records the following:

- a) The date and time the change was made
- b) Abacus ID logged in at the time
- c) Sales ID on the top line of the invoice
- d) Computer Name the change was make on.
- e) Customer Code
- f) Invoice Number
- g) And the full detail of the changes made (From data – To data)

The system is designed to monitor the Invoicing Module. The intent was to catch any unusual activity occurring during invoicing.

The user can make all the changes they want to an invoice and nothing is recorded on that activity, until the invoice has been printed. After the invoice has been printed, any activity that affects inventory or pricing is recorded.

You can run reports on the tracking system by Date Range, or Invoice Number Range.

To turn on Invoice Tracking, go to UICR – Util – Initialize – Control Accounts – Receivables.



Select the item near the bottom : "Turn ON Invoice Change Tracking and enter "Y"es. That's all you need to do to turn it on.

To run reports, you need to open Menu Item GR – G/L – Reports.

Abacus 32 V6.40 Release Notes

Select the Invoice Tracking Reports.

Select Report Class

1-Banking Report	(BANKREPORT)
2-General Ledger/Financial Reports	(GEN-LEDGER)
3-Tax Reports	(GEN-TAX)
4-Invoice Tracking Reports	(TRACKING)

Esc=Cancel

You have options for two reports:

Select Report To Run

1- Invoice Tracking By Date Range	(BYDATE)
2- Invoice Tracking By Invoice Number Range	(BYINVOICE)

Esc=Cancel

By date range or by invoice number range.

Master Forms And Reports
Invoice Tracking Change Report By Date Range
From Date:01/01/2021
To Date: 12/31/2021

Page: 1
 Date: 07/05/21
 Time: 16:31:24
 User: SUP
 (BYDATE)

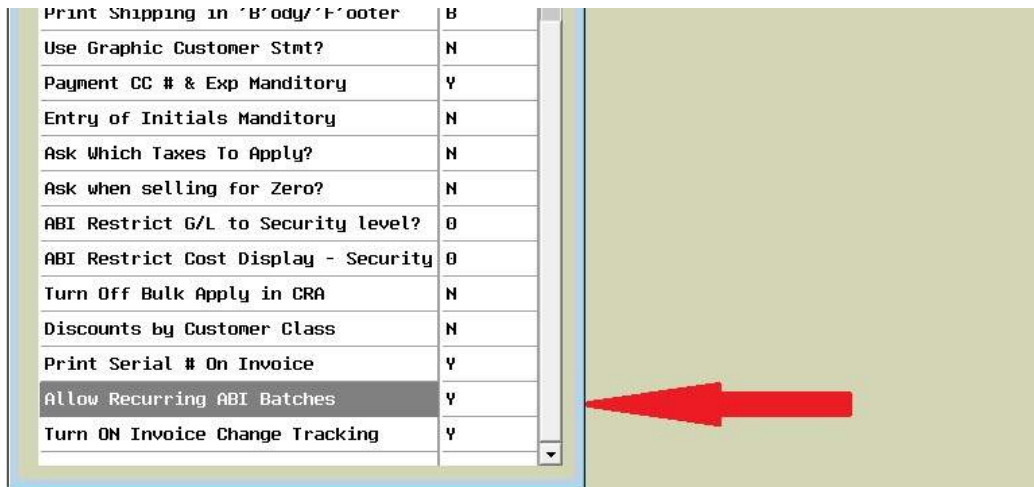
Date	Time	Action	InvNo	CustNo	LogIn	ID	TY	Inventory Code	Description	Shipped	Unit	Sell	Disc	Line	Total
02/11/2021	08:51:34	**From	018044	TEMP	SUP	JB	I	LC000040	Labour to paint	1.00		79.500	0.0000		83.48
02/11/2021	08:51:34	**Chgd To	018044	TEMP	SUP	JB	I	LC000040	Labour to paint	2.00		79.500	0.0000		166.95
02/11/2021	08:53:00	**From	018044	TEMP	SUP	JB	I	LC000040	Labour to paint	2.00		79.500	0.0000		166.95
02/11/2021	08:53:00	**Chgd To	018044	TEMP	SUP	JB	I	LC000040	Labour to paint	1.00		79.500	0.0000		83.48
02/11/2021	08:54:42	**Added	018044	TEMP	SUP	JB	C		test	0.00		0.000	0.0000		0.00
02/11/2021	08:55:21	**Added	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	1.00		6.252	0.0000		7.06
02/11/2021	10:39:50	**Deleted	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	1.00		6.252	0.0000		7.06
02/11/2021	10:45:32	**Added	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	1.00		6.252	0.0000		7.06
02/11/2021	10:45:41	**From	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	1.00		6.252	0.0000		7.06
02/11/2021	10:45:41	**Chgd To	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	2.00		6.252	0.0000		14.13
02/11/2021	10:45:48	**From	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	2.00		6.252	0.0000		14.13
02/11/2021	10:46:48	**Chgd To	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	1.00		6.252	0.0000		7.06
02/11/2021	10:46:36	**Deleted	018044	TEMP	SUP	JB	I	SPDGL-BTTRY	Battery Speedglass XL Helmut	1.00		6.252	0.0000		7.06
02/11/2021	11:22:09	**Added	021963	FOR100	SUP	JB	M		TEST	1.00		0.000	0.0000		0.00
02/11/2021	11:23:12	**From	021963	FOR100	SUP	JB	M		TEST	1.00		6.000	0.0000		6.00
02/11/2021	11:23:12	**Chgd To	021963	FOR100	SUP	JB	M		TEST	2.00		100.000	0.0000		244.00
03/22/2021	11:12:33	**Added	027729	CASH	SUP	SUP	I	0600053	Begging 4MII 10" wide XH	1.00		217.420	0.0000		205.25

Abacus 32 V6.40 Release Notes

5) Recurring Billing Batches in ABI

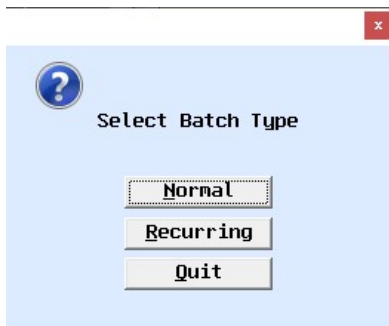
We have now added recurring billing batches to the billing module.

To turn on this feature, you will need to go to
UICR – Util, Initialize, Control accounts, Receivables
Near the bottom you will find “Allow Recurring ABI Batches”



Make sure you turn this feature to Yes.

When you are adding a new batch in ABI or ABO, you will be asked:



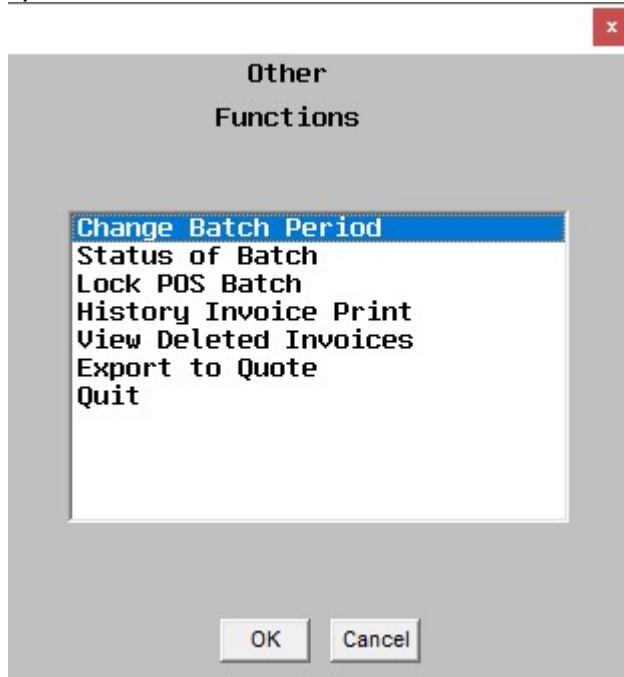
Select Recurring for the batch to be created as a recurring batch.

Posting Recurring batch is still done under ABM.

When posting a Recurring Batch, it will be posted to the Period you are currently logged in as.

Abacus 32 V6.40 Release Notes

When you are viewing the list of batches, you can press the F7-Util key for the following options:



Change Batch Period – This is only allowed on Normal Batches (NOT ON RECURRING batches)

Status of Batch – Allows you to change the batch from Normal to Recurring or Recurring to Normal.

Lock POS Batch – On batches created in ABP (POS Module), will change the batch to a batch that can not be edited in ABP.

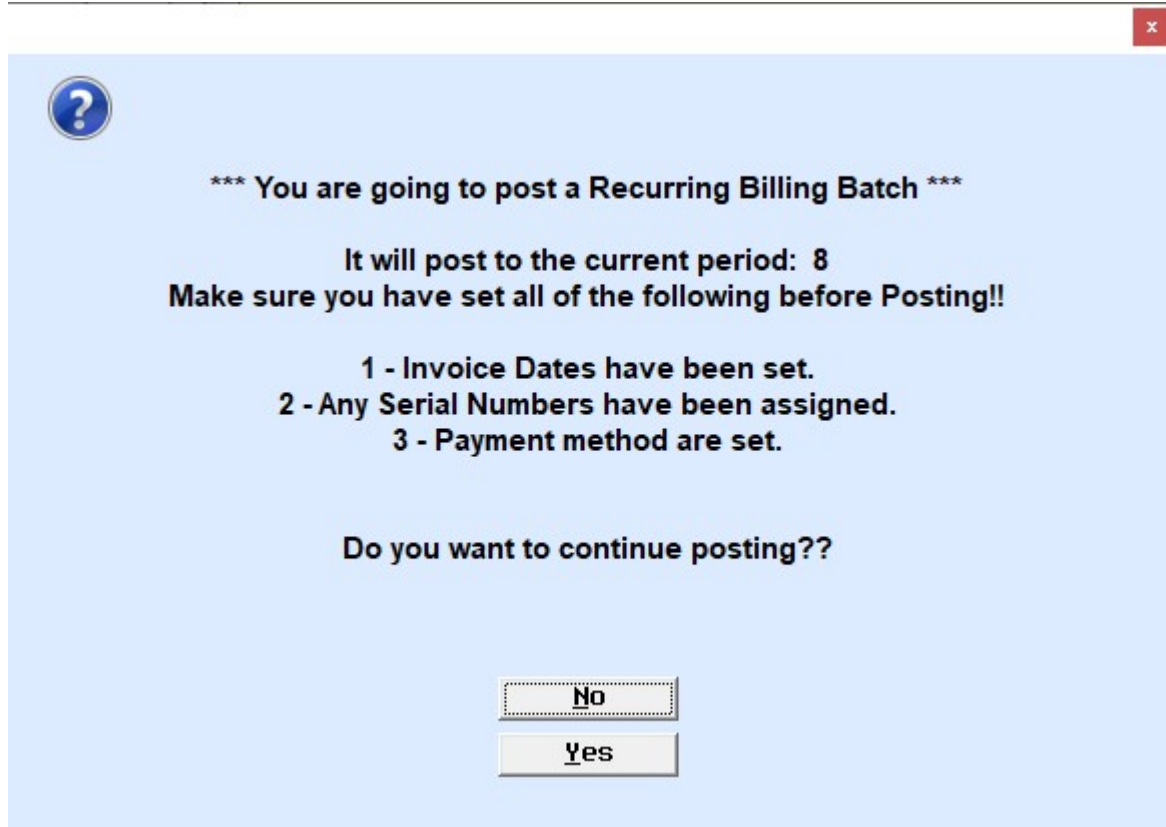
History Invoice Print – Allow you to select any invoice from history and reprint it.

View Deleted Invoices – Allows you to view a list of all deleted Invoices. All the detail of the invoice is NOT recorded from the deleted invoice. If you have NEW Invoice Change Tracking feature on, then the detail lines will be available in the new reporting.

Export to Quote – You can export an existing invoice to a quote in the quote system. The quote system must be activated. Please refer to the documentation in V6.20 Update.

Abacus 32 V6.40 Release Notes

When posting a recurring batch, the following message will appear.



Once you have completed any changes that are required to the batch, then you can continue.

If changes are still required, select No and make any changes to the invoice under ABI – A/R – Billing – Invoicing.

When posting the recurring batch, the invoice numbers that are currently on the invoices are posted. When the batch invoices are posted, the invoice numbers in the recurring batch will be changed to the next invoice numbers available in the system.

Abacus 32 V6.40 Release Notes

6) Purchase Order Journal Report

We have added a department range when selecting the Purchase Order Journal report to be run.

Report Criteria

Due Date range

Start date / /

End Date / /

Department range

From Dept 001

To Dept 001

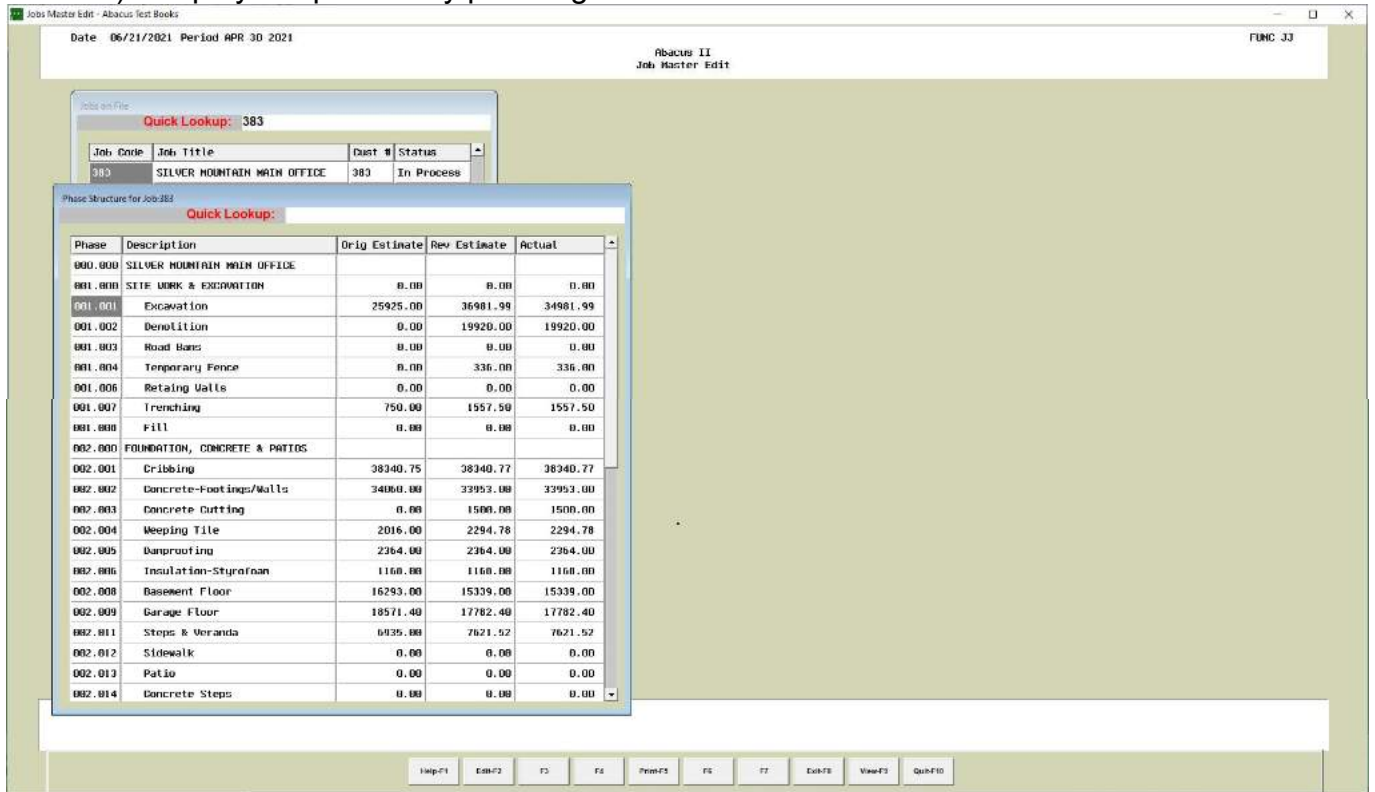
Ins Mode: OVR

Abacus 32 V6.40 Release Notes

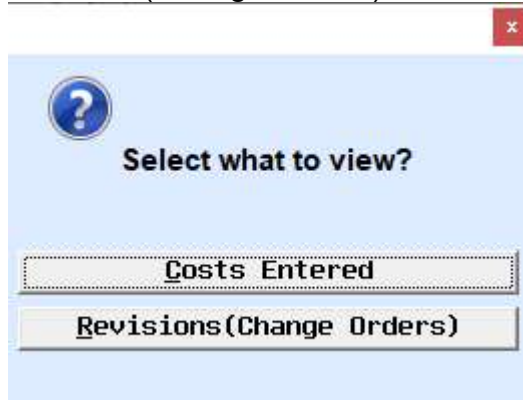
7) Change Orders in Job Costing

We have added change orders to the job costing system. They were there before, but we made a number of enhancements.

- 1) To access the new Change Order features on a job, do the following:
 - a) Make sure the job is in process
 - b) Display the phases by pressing the Phases-F6 button



- c) Press the F9-View Button. You will be asked to select:
Costs Entered or
Revisions(Change Orders)



Select the Revisions (Change Orders)

Abacus 32 V6.40 Release Notes

d) This will display the existing Change Orders if there are any, or display a screen to add a new change order (see (e))

Transactions for Phase 001.001 Excavation

Quick Lookup:

Description	Amount	Date	ID	Authorized By
Deeper Dig	9056.99	01/21/2021	SUP	The Boss
Design Changes	1000.00	06/17/2021	SUP	The Boss
Still Deeper	1000.00	06/17/2021	SUP	Joe Smith

Abacus 32 V6.40 Release Notes

- e) Press F2 Edit to edit an existing Change Order, or F3 Add to add a new change order.

Change Orders 383 Phase 001.001

Date: 06/17/2021 User Id: SUP

Change Amount: 1000.00

Description: Still Deeper

Authorized By: Joe Smith

Ins Mode: OVR

When editing, you may only change the Description: and Authorized By: Fields. If you need to change the amount, you will need to add another change order line to make the adjustment.

- f) You can run a report on all the change orders for a Job in the menu item JRO – Job – Reports – Other Jobs Reports

Select Report To Run

1- Job Estimate Revisions - Change Orders	(EST-REVIS)
2- Job Billing Report	(JOBBILLING)
3- Report Closed Jobs Gross Margin	(JOBPROFITS)
4- Job Subledger Report	(JOBSUBLEDG)
5- Jobs Summary Report - Closed Jobs	(JOBSUMCLOS)
6- Job Summary Report	(JOBSUMMARY)
7- Jobs Work In Progress Report	(JOBWIP)
8- Job Work In Progress To Period - Detail	(JOBWIPDET)
9- Jobs Work In Progress Report By Period	(JOBWIPPER)

Esc=Cancel

Select the Job Estimate Revisions – Change Orders Report

Abacus 32 V6.40 Release Notes

Edit Data Screen

From Job..... 383

To Job..... 383

From Date..... / /

To Date..... / /

Ins Mode: OVR

g) Enter the Job Range and the Date Range you want to report on.

Abacus Test Books
 Job Estimate Revisions
 From Date: / / to: / /
 From Job:383 to:383

Page: 1
 Date: 06/21/21
 Time: 05:35:24
 User: SUP
 (EST-REVIS)

Job/Phase	Description	Original Estimate	Revision Amount	Date of Revision	Reason	ID	Authorized By
383 001001	Excavation	26,925.00	9,056.99	01/21/2021	Deeper Dig	SUP	The Boss
		26,925.00	1,000.00	06/17/2021	Design Changes	SUP	The Boss
		26,925.00	1,000.00	06/17/2021	Bill Deeper	SUP	Joe Smith
383 001002	Demolition	0.00	19,920.00	01/21/2021	complete	SUP	
383 001004	Temporary Fence	0.00	136.00	01/21/2021	complete	SUP	
383 001007	Tranthing	750.00	807.50	01/21/2021	complete	SUP	
383 002001	Cribbing	38,340.75	0.02	01/21/2021	complete	SUP	
383 002002	Concrete-Foundings/Walls	34,050.00	-107.00	01/21/2021	complete	SUP	
383 002003	Concrete Cutting	0.00	1,500.00	01/21/2021	complete	SUP	
383 002004	Weeping Tile	2,016.00	278.78	01/21/2021	complete	SUP	
383 002008	Basement Floor	10,233.00	-554.00	01/21/2021	complete	SUP	
383 002009	Garage Floor	19,271.40	-789.00	01/21/2021	complete	SUP	
383 002011	Steps & Veranda	6,935.00	358.00	10/20/2020	change order coded to know mel	SUP	
		6,935.00	328.52	01/21/2021	complete	SUP	
383 002017	Suspended Slab	2,282.15	2,889.35	01/21/2021	complete	SUP	
383 002018	Gravel (Garage & Basement)	3,500.00	1,603.00	07/20/2020	Revised	SS	
		3,500.00	2,263.00	01/21/2021	complete	SUP	
		3,500.00	-10.00	01/21/2021	complete	SUP	
383 003001	Framing Labor	77,813.00	-3,491.00	04/23/2020	Ind \$1000 Pocket Door	SS	
		77,813.00	3,691.00	10/20/2020	Framing extra's Oct 20 2020	SUP	
		77,813.00	3,477.77	01/21/2021	complete	SUP	
383 003002	Framing Material	52,105.98	1,269.15	01/21/2021	complete	SUP	
383 003003	Engineered Floor Joists	22,900.00	1,504.70	10/14/2020	Replacement Joists	SS	
		22,900.00	1,519.00	01/21/2021	complete	SUP	
383 003004	Engineered Roof Trusses	19,500.00	-1,595.24	01/21/2021	complete	SUP	
383 003005	Engineered Tall Wall	5,500.00	-1,690.48	01/21/2021	complete	SUP	
383 003006	Interior Stone Slight or Cur	14,948.00	650.00	06/05/2021	Revised	SS	
		14,948.00	1,272.00	02/01/2021	Hysteroff; new tread	SS	
383 003007	Garage Stairs & Railing	2,800.00	2,800.00	12/16/2020	Extended stair tread garage	SS	
		2,800.00	-2,102.00	01/21/2021	being done private	SUP	
383 003009	Typar	500.00	-500.00	01/21/2021	not needed	SUP	
383 004001	Stucco	70,548.00	-693.00	10/19/2020	Revised	SS	
383 004003	Siding	9,800.00	10,759.80	10/20/2020	Change order Aug 10 2020	SUP	
383 004006	Smart Board	9,800.00	-7,607.70	08/19/2020	Revised	SS	
		9,800.00	1,557.70	10/13/2020	match Co construct	SUP	
		9,800.00	2.00	01/21/2021	complete	SUP	
383 004007	Eaves	9,456.00	-373.00	01/21/2021	complete	SUP	
383 004008	Soffits-Fasda	34,914.25	-3,716.24	05/21/2020	Revised	SS	
		34,914.25	-1,860.20	10/13/2020	match co construct	SUP	
383 004011	Brick/Stone Exterior	127,030.00	-14,008.00	05/21/2020	Revised	SS	
		127,030.00	2,000.00	12/14/2020	Wall Cap	SS	
		127,030.00	-11,430.00	01/21/2021	2 pellets from lower fireplace	SUP	
		127,030.00	-1,342.17	01/21/2021	complete	SUP	
		127,030.00	12,772.17	03/17/2021	Revised	SS	
		127,030.00	2,655.00	04/12/2021	Custom Front Door Arch	SS	
383 004014	Deck Stairs	4,000.00	-4,000.00	01/21/2021	done by son	SUP	
383 004016	Timbers/Decorative Trusses	31,000.00	3,453.00	12/14/2020	Beam Ends	SS	
383 004024	Deck Surface Material	26,210.00	1,970.00	02/10/2021	Revised	SS	
383 004025	Weatherdeck Sheeting	10,117.50	-3,365.00	01/21/2021	complete	SUP	
383 004026	Decorative Iron Work	1,700.00	-1,700.00	01/21/2021	not being done	SUP	
383 005001	Roofing	1,700.00	-480.00	04/02/2020	Revised	SS	
		33,900.00	-3,400.00	04/23/2020	Revised Credit Given	SS	
383 006003	Chimney Cap	1,920.00	-1,920.00	01/21/2021	no chimney cap	SUP	

Special Note: When printing a Customer Invoice for a job and there are change orders entered on the job, after printing the invoice, you will be asked the following: This will print the report at the time the invoice is printed.

Print Job Change Order Report??

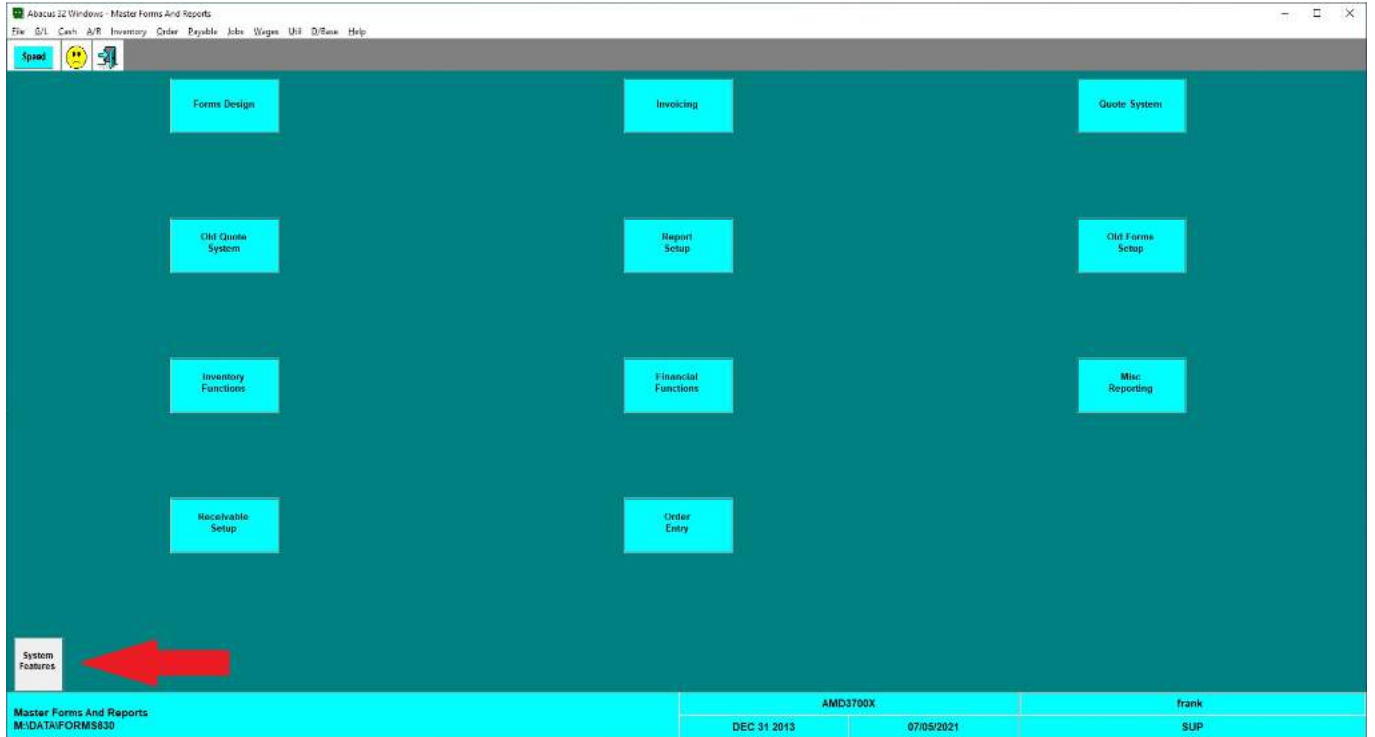
No

Yes

Abacus 32 V6.40 Release Notes

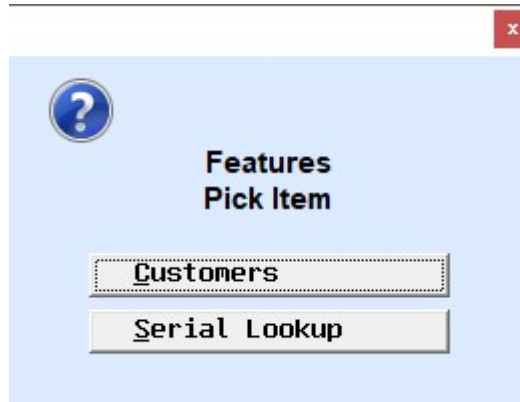
8) System Features Button on Main Abacus Screen

We have added a new button on the main menu screen in the bottom left corner.



The System Features Button currently offers two features:

- 1) Customer Lookup



Abacus 32 V6.40 Release Notes

Customers – Look up – find a customer code



You can search by:

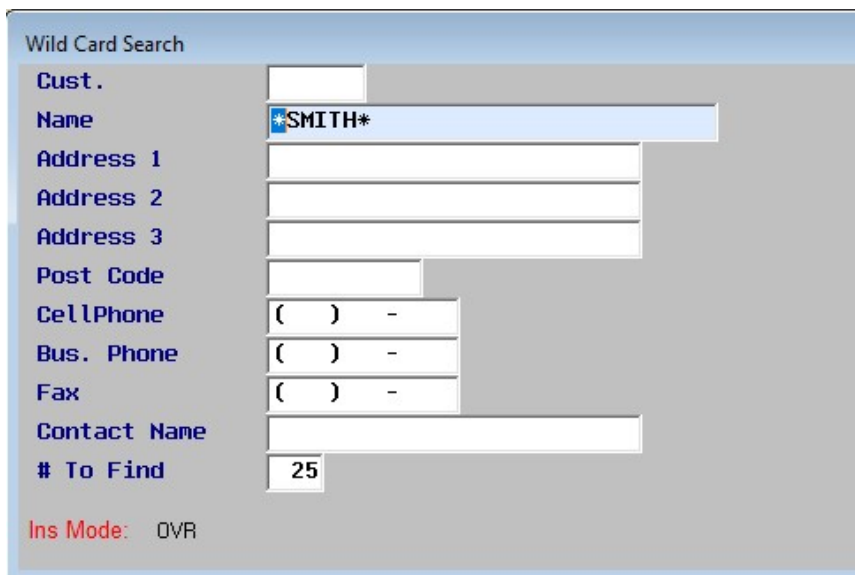
- a) Customer Code,
- b) Name,
- c) Wild Search.

Customer Code will display the list of all customers in Customer Code Order.

Name will display the list of all customers in Customer Name Order

Wild Search will allow you to enter in what you are looking for and the system will attempt to match to customers on file.

When you select Wild Search, you will see a warning that the search may be slow, if you have a very large customer file.

A screenshot of a "Wild Card Search" form. The form has a light blue header and a grey body. It contains several input fields: "Cust.", "Name" (with "SMITH*" entered), "Address 1", "Address 2", "Address 3", "Post Code", "CellPhone" (with "() -" entered), "Bus. Phone" (with "() -" entered), "Fax" (with "() -" entered), "Contact Name", and "# To Find" (with "25" entered). At the bottom left, it says "Ins Mode: OVR".

Abacus 32 V6.40 Release Notes

The screen above allows you to enter what you want to search for. Only enter the fields you want to find. The search is NOT upper/lower case sensitive.

General rules:

- 1) An * asterisk means wild card.

If you put an asterisk in the text at the front or middle or end, then anything can appear in those places.

Examples for entering customer name:

SMITH – “SMITH” would have to be the full exact name of the customer.

*SMITH – “SMITH” MUST appear at the end of the name.

The follow could be found

John Smith

Mary Smith

Master Company Ecosmith

SMITH - “SMITH” CAN appear anywhere in the name

The folowing could be found

The ones above

Jack Smith Fuels

Toolsmith Agencies Ltd

*SMITH*SON* - SMITH CAN appear anywhere in the name and “SON” can appear anywher e after the same.

The following could be found

Smith and Sons Ltd

Smith Johnsons

This feature can also be used in any of the address fields.

- 2) An ? question Mark can be used in place of a letter or number

If you enter a number of question marks in a field, that postion can be anything. This is usually used when trying to find a phone number.

Examples;

If you are looking for any phone number with an area code of 888, you would enter the following in the phone number field (888)??*-* or (888)??*-????

If you are looking for an exchange of 678, you would enter the following in the phone number field (???)678-* or (???)678-????

Remember if you enter information into multiple lines, they must all match for the customer record to be found.

Abacus 32 V6.40 Release Notes

Here a few other examples.

If you know the street, but not the number on the street, enter the street name with asterisks around it. Example *UPPER*, will find all address that have an upper in there street address.

If you know the contact name, you can enter *SMITH* in the contact and any customer with a SMITH in the contact will appear.

Abacus 32 V6.40 Release Notes

9) Added Computer Generated Signatures On a Purchase Order.

You can now add an Authorized by signature to each PO. There can be multiple signatures that may be used to be placed on to a PO.

Before doing this, you will need to have the signatures scanned, cropped and converted to a graphic file (preferred format is JPG).

UICI – Turn the Signature Feature On.

Labour Inventory Class	WHB
Use Pics and Pdf Y/N	Y
Use Quality Controls Y/N	N
Use Graphic PO Forms?	Y
Allow Email Of P.O.'s?	Y
Setup Custom Printing Options	N
Allow Reset Sequence Numbers?	Y
Put Signature on POs Y/N	N
Use Extra PO Flags Y/N	N

Select the “Put Signature on Pos Y/N”

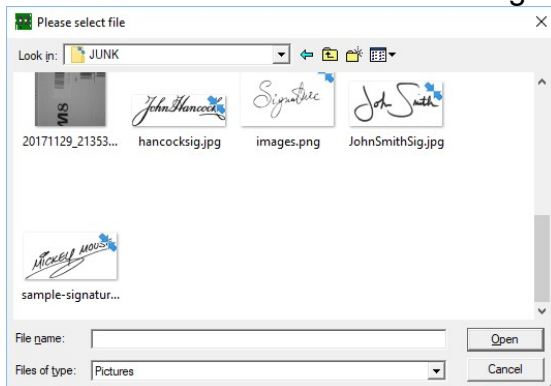
Answer Yes or No?

Put Signature on POs Y/N

Ins Mode: DVR

Answer Yes to this feature.

You will then be asked to select a signature file.



Navigate to where the signature was saved and select it.

Abacus 32 V6.40 Release Notes

After the signature is selected, enter a Signature name that is presented when selecting from the list of signature available.



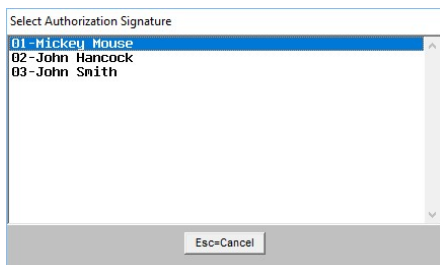
After one signature is added, you will see the list of signatures available. You may continue to add other signatures, edit the name or delete any not needed.



Once you have added the signature, they will now be available for assigning to PO as they are being created.

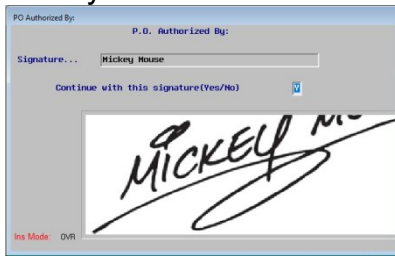
OE – Order Entry, Creating a Purchase Order.

When you are creating a purchase order and have completed all the items on the PO, as you are exiting out, you will be asked to select an Authorization signature to place on the PO.



Abacus 32 V6.40 Release Notes

Once you have selected a signature, the following screen will be displayed.



Answer Yes to Continue with this signature. If you are editing a PO where the authorization signature has already be assigned, you will also see this screen and are given the opportunity to change it to another signature.

DPF – Under Dbase –PowerTools - Form Setup.

You will need to add the signature field to the form to be printed.



The above screen show the Field Code 261 is used for the PO Signatures. It is normally placed in the Footer Section of the Purchase Order.



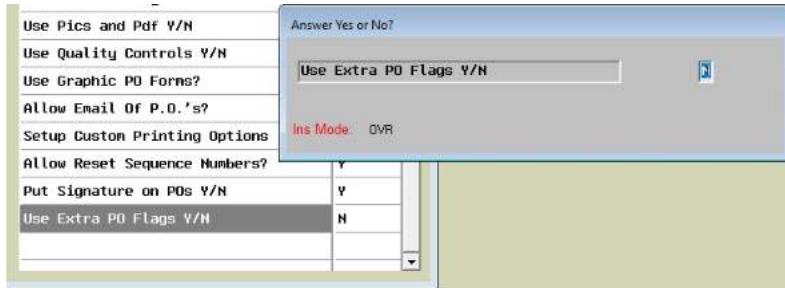
The signature will now be printed on the PO document.

Abacus 32 V6.40 Release Notes

10) Extra PO Flags to be printed on PO's

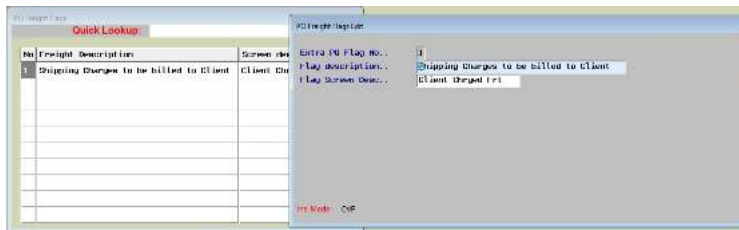
We have added a number of extra flags that may be used on the Purchase Order.

UICI – Turn Use Extra PO Flags Yes or No.



After answering Yes, to turn on the Extra PO Flags.

You are allowed up to 6 extra PO Flags that you define. These fields can be used for whatever your needs may be: It may be notes to accounts to make sure the freight charges are bill to the client. Any special packaging or shipping options, etc



Enter a description of the PO Flag in the Description Field and short description that appears when the PO is being created.

Abacus 32 V6.40 Release Notes

OE – Order Entry, Creating a Purchase Order with special flags.

When you have turned on this feature, these flags will appear as options in the PO Header.

Delivery	Ship Via	Reference	Contact
1 / 1	UPS FROM CONTACT		

Extra P.O. Flags				
CUSTOMER DIRECT SHIPMENT	<input type="checkbox"/>	<input type="checkbox"/>
SHIP TO CUSTOMER	<input type="checkbox"/>	<input type="checkbox"/>
SHIP TO VENDOR	<input type="checkbox"/>	<input type="checkbox"/>
SHIP TO WAREHOUSE	<input type="checkbox"/>	<input type="checkbox"/>
SHIP TO OTHER	<input type="checkbox"/>	<input type="checkbox"/>

The extra flags appear in the bottom part of the PO Header. There are a option for 6 flags. If they are not defined, there is no header and you will not be asked to respond to them.

As well as one additional Flag that appears to notify the vendor that the shipment is being shipped directly to the Customer. It will only stop on this field if there is a name in the ship to area.

DPF – Under Dbase –PowerTools - Form Setup.

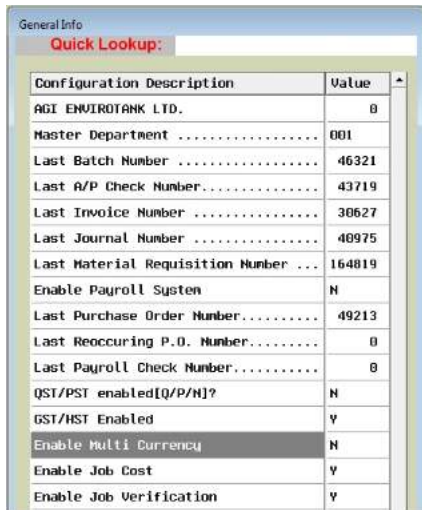
These flags have been added to the PO Forms design program and may be assigned to print on the P.O. form.

Abacus 32 V6.40 Release Notes

11) Multi-Currency Control – For Inventory Purchasing and inventory costs.

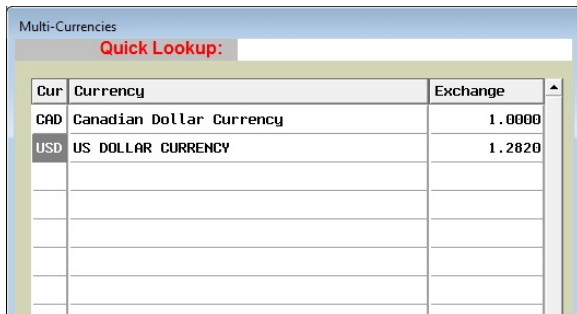
We have added Multi-Currency to assist in the control of the cost of purchasing inventory and to reflect the costs in the system at your default currency (CAD-Canadian System or USD-U.S. System).

UIG – Turn Multi-Currency Controls On or Off.



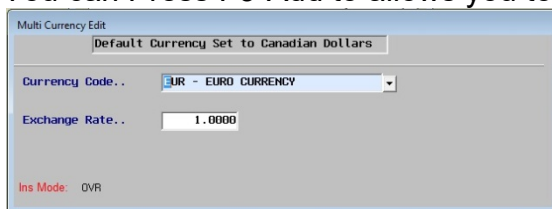
Configuration Description	Value
AGI ENVIROTANK LTD.	0
Master Department	001
Last Batch Number	46321
Last A/P Check Number.....	43719
Last Invoice Number	30627
Last Journal Number	40975
Last Material Requisition Number ...	164819
Enable Payroll System	N
Last Purchase Order Number.....	49213
Last Reoccurring P.O. Number.....	0
Last Payroll Check Number.....	0
QST/PST enabled[Q/P/N]?	N
GST/HST Enabled	Y
Enable Multi Currency	N
Enable Job Cost	Y
Enable Job Verification	Y

After answering Yes, to turn multi-currency on:



Cur	Currency	Exchange
CAD	Canadian Dollar Currency	1.0000
USD	US DOLLAR CURRENCY	1.2820

You can Press F3-Add to allows you to put in additional Currencies you will be using.



Multi Currency Edit
Default Currency Set to Canadian Dollars

Currency Code.. EUR - EURO CURRENCY

Exchange Rate.. 1.0000

Ins Mode: OVR

Pressing F4-Delete to remove a currency you will not be using.

Abacus 32 V6.40 Release Notes

PVE – If multi-currency is on, when you edit a vendor, you can set the currency for the vendor on Screen 3 of 3.

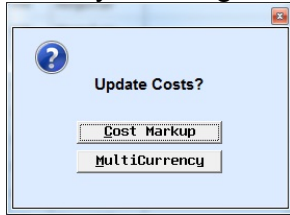
Pressing F1 will display the Currencies you have activated in the system that you may select from:

IE – In Inventory Edit, in the department record on screen 2 of 4, you can add the last cost for each of the currencies you purchase the product in. You can add up to three different currency prices.

Abacus 32 V6.40 Release Notes

IPC – In Inventory – Price change – Cost Changes, you can update the last purchase price from the currency last purchased price.

When you first go into the module, press the **F7-Global** button.



Select the MultiCurrency Button.



Select the currency you want the last price cost updated from.

Once you select the currency you will see the following screen.



Enter the current currency exchange rate to be used to calculate the new last cost price. This price will be saved and will be the exchange rate default next time you use the IPC function.

Abacus 32 V6.40 Release Notes

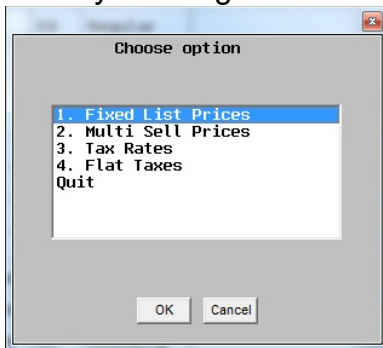
After entering the exchange rate, you will be asked to continue with the cost change.



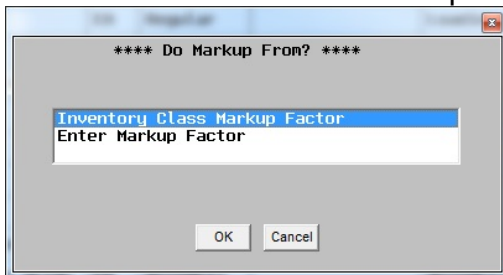
By answering Yes, all parts that have a value in the last price for the currency you selected will be multiplied by the exchange rate and the last price in the parts will be updated.

IPL – In Inventory – Price change – List Changes, you can update the Fixed List Prices for the inventory products being sold.

When you first go into the module, press the **F7-Global** button.



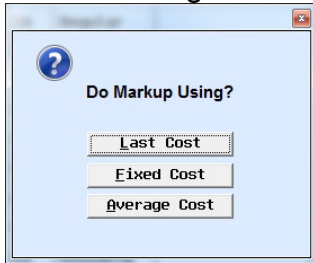
Select the 1. Fixed List Prices option.



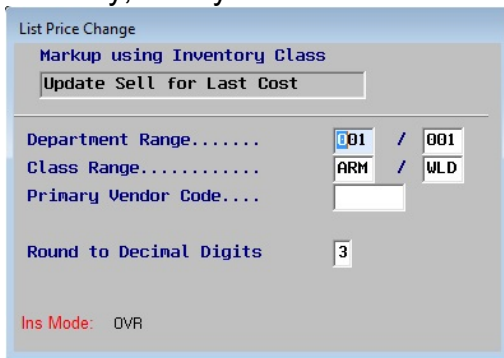
By selecting the “Inventory Class Markup Factor” all of the inventory classes **MUST HAVE** a markup factor set up with them. This markup factor will be used to take the cost and mark it up to come up with a new Fixed Price.

Abacus 32 V6.40 Release Notes

After selecting Inventory Class Markup Factor, you will see the following.

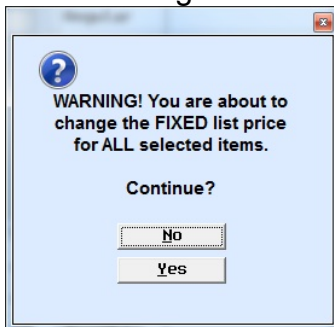


You need to select the cost to be marked up to calculate the new Fixed Selling Price. If you are running this to update the prices because of changes in costs because of multi-currency, then you would select Last Cost.

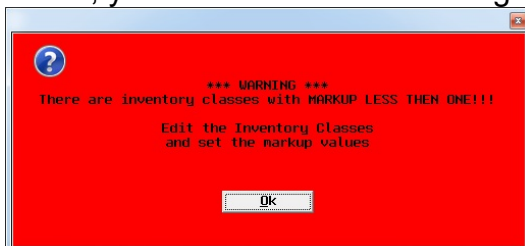


You need to select the criteria to be used to select the items to be updated.

After entering the criteria, you will be asked to continue.



If you have any inventory classes that either to not have a markup factor, or the factor is less than 1, you will receive the following message.



The price changes will NOT be made. You will need to edit the inventory classes and correct the inventory class markups.

Abacus 32 V6.40 Release Notes

After all the price updates have been completed, you will see the follow:

